

# 18 November 2019

At 5.00 pm



## Council

Sydney 2030 Green Global Connected

## Agenda

1. **Confirmation of Minutes**
2. **Disclosures of Interest**
3. **Minutes by the Lord Mayor**
  - 3.1 Supporting Regional Communities Affected by Bushfire and Drought
  - 3.2 Redfern Station Upgrade
  - 3.3 Save Our Recycling
4. **Memoranda by the Chief Executive Officer**
  - 4.1 Curatorial Policy Review
5. **Matters for Tabling**
6. **Report of the Corporate, Finance, Properties and Tenders Committee**
  - 6.1 Disclosures of Interest
  - 6.2 Investments Held as at 30 September 2019
  - 6.3 2019/20 Quarter 1 Review – Delivery Program 2017–2021
  - 6.4 Public Presentation of the 2018/19 Financial Statements and Auditor's Report
  - 6.5 Public Exhibition - Smart City Strategic Framework
  - 6.6 Retail Activation Program for Pitt Street Mall - Program Review
  - 6.7 Cancellation of Tender - Crowded Places Protection George and Alfred Street Pedestrian Zones
  - 6.8 Tender - Reject and Negotiate -Archibald Memorial Fountain Hyde Park
  - 6.9 Contract Variation - Major Services for Domestic Waste Collection

## Agenda

- 7. Report of the Cultural and Community Committee**
  - 7.1 Disclosures of Interest
  - 7.2 Public Exhibition - Draft Homelessness Action Plan and Research on Mobile Voluntary Services
  - 7.3 Temporary Outdoor Alcohol Restrictions - New Year's Eve 2019-2022
- 8. Report of the Transport, Heritage and Planning Committee**
  - 8.1 Disclosures of Interest
  - 8.2 Post Exhibition – Draft Community Participation Plan
  - 8.3 Fire Safety Report
- 9. Report on International Travel - 2019 Smart China Expo, Chongqing and 2019 Seoul Friendship Festival**
- 10. Proposed Schedule of Meetings and Briefings for 2020**
- 11. Questions on Notice**
- 12. Supplementary Answers to Previous Questions**
- 13. Notices of Motion**
  - 13.1 Drought Relief
  - 13.2 Alexandria Park Community School Redevelopment
  - 13.3 Redfern Station Upgrade Consultation
  - 13.4 Use of City of Sydney Libraries to Tackle Homelessness
  - 13.5 Wage Theft
  - 13.6 Waste to Energy
  - 13.7 Reduction of Waste Levies for Ratepayers

## **Item 1**

### **Confirmation of Minutes**

Minutes of the following meeting of Council are submitted for confirmation:

Meeting of 28 October 2019

## Item 2

### Disclosures of Interest

Pursuant to the provisions of the City of Sydney Code of Meeting Practice and the City of Sydney Code of Conduct, Councillors are required to disclose pecuniary interests in any matter on the agenda for this meeting.

Councillors are also required to disclose any non-pecuniary interests in any matter on the agenda for this meeting.

This will include receipt of reportable political donations over the previous four years.

In both cases, the nature of the interest must be disclosed.

Written disclosures of interest received by the Chief Executive Officer in relation to items for consideration at this meeting will be laid on the table.

### Local Government and Planning Legislation Amendment (Political Donations) Act 2008

The Local Government and Planning Legislation Amendment (Political Donations) Act 2008 (“the Act”) requires the disclosure of relevant political donations or gifts when planning applications are made to minimise any perception of undue influence. The amendments to the Act require disclosure to the Electoral Funding Authority of:

- a **reportable political donation** as defined in the Election Funding and Disclosures Act 1981 (a donation of \$1000 or more made to or for the benefit of the party, elected member, group or candidate or made by a major political donor to or for the benefit of a party, elected member, group or candidate, or made to the major political donor), or
- a **gift** (as defined in the Election Funding and Disclosures Act 1981) to any local councillor or council employee (and includes a disposition of property or a gift of money or the provision of other valuable or service for no consideration or for inadequate consideration) when a relevant planning application is made to a council.

A donation of less than \$1000 can be a reportable political donation if the aggregated total of such donations was made by an entity or person to the same party, elected member, group or candidate or person.

## Item 3.1

### Supporting Regional Communities Affected by Bushfire and Drought

File No: S051491

#### Minute by the Lord Mayor

To Council:

When I became Lord Mayor in 2004, Australia was in the middle of the third longest major drought on record, the Millennium Drought. The current drought is again a major event with 98 per cent of the State impacted. The Central West, Far West and North West regions are the worst affected areas of NSW. This drought is more intense than the Millennium Drought, with higher levels of evaporation due to higher temperatures.

The drought has dried out the bush, and we are now also in the midst of what many are calling 'unprecedented' bushfires.

Six people have lost their lives this fire season in NSW, including four in the last week alone. A further 35 people, including 19 firefighters, have been injured.

The catastrophic fires have destroyed over a million hectares of land and more than 150 homes.

On Tuesday, in anticipation of the catastrophic fire danger, the Department of Education had announced more than 600 school closures and over 20 TAFE campuses. Exercising this caution was wise, as 300 new fires started across NSW that day, and nearly 50 homes were damaged or destroyed, including several in Turramurra.

More than 3000 firefighters were on the ground supported by 60 aircraft. However, the drought stricken regions have provided complication for fire fighters in the form of access to water, with fire tanks depleted and dams dry due to the prolonged drought conditions.

I would like to acknowledge the importance of the NSW Rural Fire Service, who are on the frontlines of fighting these bushfires. The Rural Fire Service is the world's largest volunteer fire service, with over 72,000 volunteers giving up their time to protect their communities. But Rural Fire Brigades are also more than just an emergency service, often also providing vital community services and assisting people with non-emergency roles.

At a time like this, the Rural Fire Service is stretched to its limits. That is why it is important we mobilise funds to support the NSW Rural Fire Service combat these unprecedented fires.

Last year, Council resolved in 2018 to donate \$200,000 to the County Women's Association of NSW Drought Aid appeal. Council also resolved that all Councillors are encouraged to promote tourism to regional and rural areas to help the economies of drought-affected local councils via their e-newsletters. We also noted that:

- dangerous climate change has left Australia in the worst drought in over 400 years;
- the drought crisis is having devastating effects on regional and rural communities in NSW, and many local councils in these areas require additional help and support as a result;

- climate change and land clearing have been shown to intensify the severity of droughts;
- the City has shown leadership across the metropolitan area on resilience and on creating strategies for a water sensitive Sydney.

But it has only got worse. Council should increase its donation to reflect the growing severity of the drought.

Since then, our response to climate change has evolved and on 24 June of this year, Council declared a climate emergency.

- We resolved that climate change poses a serious risk to the people of Sydney, and it should be treated as a national emergency.
- We called on the Federal Government to respond to this emergency by:
  - taking urgent action to meet the emissions reduction targets contained in the Paris Agreement by reintroducing a price on carbon; and
  - establishing a Just Transition Authority, with enough funding to ensure that Australians employed in the fossil fuel industries have viable and appropriate opportunities for alternate employment;
  - we noted that the City has an excellent record on reducing emissions, and preparing for the impacts of climate change.

I believe we have a responsibility to support our regional communities in their time of need and again provide financial support to relieve some of the devastating effects caused by the bushfires and the drought. We also need to consider the passionate work that the volunteers at WIRES do in supporting the wildlife caught in the bushfires or that have lost their habitats.

The staff at the City of Sydney have also indicated their desire to donate to these causes and Council should support these efforts by matching dollar for dollar the amount raised by staff.

Finally, it is critical that we support the economy in regional areas to allow communities to rebuild their livelihoods. We should look at ways to support 'Buy from the Bush' efforts and support regional tourism.

**Recommendation**

It is resolved that:

- (A) Council donate \$300,000 to the Country Women's Association of NSW Drought Aid appeal from the 2019/20 General Contingency;
- (B) Council donate \$300,000 to the NSW Rural Fire Services from the 2019/20 General Contingency;
- (C) the Chief Executive Officer be requested to arrange a program for staff donations to bushfire and drought appeals and Council to match dollar for dollar any contributions until the end of March 2020 from the 2019/20 General Contingency;
- (D) Council donate \$20,000 to WIRES to assist wildlife from the 2019/20 General Contingency;
- (E) the Chief Executive Officer be requested to provides any available in-kind support to firefighting efforts, bushfire relief, and post-emergency clean-up, such as water trucks, other council service vehicles and staff; and
- (F) the Chief Executive Officer be requested to investigate opportunities to promote 'Buy from the Bush' and encourage tourism to regional and rural areas to help the economies of drought-affected local councils via their e-newsletters.

**COUNCILLOR CLOVER MOORE**

Lord Mayor



## Item 3.2

### Redfern Station Upgrade

File No: S051491

#### Minute by the Lord Mayor

To Council:

I am encouraging Council join me in supporting the local community to get a safe, accessible, and equitable southern concourse at Redfern Station to meet the growing transport needs of the area.

#### Background

Redfern Station is Sydney's sixth busiest station facilitating approximately 70,000 passengers each day getting to work, visiting family and friends, or reaching Sydney's many tourist attractions.

Redfern has experienced major redevelopment in recent years including the arrival of Commonwealth Bank Australia (CBA) at the former Australian Technology Park, now South Eveleigh. Recently approved residential towers along Gibbons Street, future redevelopment opportunities at North Eveleigh, increased activity at the Carriageworks, and a popular university campus all have the potential to attract thousands of additional people to the area and put pressure on Redfern Station to meet the transport demands that go hand in hand with a growing population.

For many years I have advocated on behalf of the community for improvements to access Redfern Station. Successive NSW Governments have failed to anticipate and respond to the needs of the community and rapid growth is occurring without safe and accessible transport infrastructure to support it.

Currently, only two out the twelve platforms at Redfern Station are accessible by a lift and that's just since 2015. That means people with mobility issues don't have the option of changing platforms at Redfern Station to go to many destinations without considerable physical difficulty and inconvenience, or rules them out from being able to use the station at all.

It is a reasonable expectation that in 2019, as we promote green transport modes and encourage a behavioural shift from private vehicle use, everyone should be able to benefit from using a major transport hub like Redfern Station.

#### Little Eveleigh Street and Marian Street

In order to meet their legal obligations to provide accessible transport services, Transport for NSW have finally committed to improving accessibility at Redfern Station with proposals for a new southern concourse and adding stairs and lifts to access platforms 1 to 10.

When Transport for NSW released their initial designs in May this year, residents along Little Eveleigh Street and Marian Street were understandably alarmed about the safety and amenity impacts of the proposals on their homes and streets.

On 31 May 2019, I met residents who told me their concerns about thousands of commuters spilling on to narrow Little Eveleigh Street and the privacy and noise impacts that would bring. They talked about the inevitable conflict between pedestrians, cyclists and motorists, poor connectivity to the bus interchange on Gibbons Street, and the demolition of the existing heritage building at 125-127 Little Eveleigh Street.

Transport for NSW explored alternative design options for a solution that would minimise impacts on local residents whilst meeting the accessibility objectives of the project.

At a forum on 4 July 2019, City staff and external agencies such as the Physical Disability Council of NSW, the Council for Intellectual Disability, and NSW Police, listened to four options put forward by Transport for NSW.

Those options included:

- Option 1 - a direct bridge across platforms 1 to 10 that exits onto narrow Little Eveleigh Street and Marian Street;
- Option 2 exiting at Wilson Street on the northern side via a ground level pathway avoiding Little Eveleigh Street but including a 7.8m rise and fall gradient;
- Option 3 also exiting at Wilson Street via an elevated walkway along the rear of Little Eveleigh Street properties; and
- Option 4 - a bridge connecting Cornwallis Street and Wilson Street plus a separate footbridge for platforms 8 to 10 and a tunnel to access the new southern concourse.

On 6 August 2019, with the assistance of Cracknell and Lonergan Architects, residents presented their own 'Option 5' to Transport for NSW, which combined aspects of Transport for NSW's options 2 and 4. While the residents' option responded well to connectivity objectives, legibility, wayfinding, high level ramps and the size of structures to achieve the design were highlighted as obstacles to the overall project objectives.

As the options were weighed up, it was clear that balancing the needs of the local community and the wider commuter population was going to be a very complicated exercise presenting as many opportunities as challenges to achieving a safe and accessible station for all.

During the past few months City staff have been working closely with Transport for NSW to get the best possible outcome for local residents as well as the wider community who want an accessible station. I recently met with senior transport staff for a walking tour of Little Eveleigh Street and Marian Street to talk them through the valid concerns of residents and what can be done to mitigate them.

On 4 November 2019, Transport for NSW released their final design for the station upgrades, which is a modified version of their original option 1. They are pursuing a direct bridge between Marian Street and Little Eveleigh Street because they say that it is the safest and most accessible design.

Their modified design shows some important concessions have been made by Transport for NSW in response to the consultation feedback. Additional information submitted to the City from Transport for NSW late last week further indicates their willingness to mitigate impacts on the community.

Those concessions include:

- The heritage building at 125-127 Little Eveleigh Street, which makes a significant contribution to the street's character, is now proposed to be retained.
- Transport for NSW are working with the tenants of 125-127 Little Eveleigh Street to identify suitable alternative premises for their Sydney operations during construction of the concourse, with an opportunity for them to return to Little Eveleigh Street when the station entrance is complete.
- Transport for NSW have confirmed that renewal of Government-owned land around Redfern Station will be undertaken in stages with connections between the station and surrounding streets a key consideration of every stage.

The first stage is the new southern concourse, the second stage is over-station development above platforms 11 and 12 at Redfern Station east, which will incorporate better accessibility and connections between the station and the bus interchange on Gibbons Street, and the third stage is North Eveleigh precinct renewal, which will take into consideration the NSW Government's Central to Eveleigh Strategy, as well as more recent initiatives such as the Sydney Innovation and Technology Precinct.

- Transport for NSW have investigated how future connections may be achieved from the new southern concourse to North Eveleigh precinct via Wilson Street. Two schematic options for that to occur have been developed, which are attached to this Lord Mayoral Minute.
- Transport for NSW have committed to retaining 18 car parking spaces within the local area as off-set parking for Little Eveleigh Street residents to make way for a share zone. Transport for NSW will work with the City to identify an appropriate mechanism for assuring long-term provision of these spaces, including during and after the renewal of the North Eveleigh precinct.
- The new Little Eveleigh Street shareway is to be co-designed between City staff, residents and Transport for NSW to include separate cycle and pedestrian areas, landscaped buffers in front of those houses with retention of all existing street trees.

That said, we need to ensure further progress is made before we support the plan.

**Recommendation**

It is resolved that:

- (A) Council note the tension between the valid concerns of the local residents and the need to meet accessibility and safety standards, and Transport for NSW advice that a direct bridge link between Little Eveleigh Street and Marian Street presents the most accessible and safe option to meet their project objectives.
- (B) Council support the Transport for NSW proposal, subject to:
  - (i) City staff and Transport for NSW continuing to work together to finalise a car parking solution in perpetuity for Little Eveleigh Street residents;
  - (ii) Transport for NSW consulting with the community on designs for a separate station connection that exits onto Wilson Street that are developed as part of future redevelopment plans for North Eveleigh;
  - (iii) Transport for NSW committing to ensure that as well as the future over-station development above platforms 11 and 12 incorporating improved connections from the station, a safe and accessible waiting area for commuters using the bus interchange along Gibbons Street is also provided;
  - (iv) Transport for NSW incorporating barrier-free access into the final upgrade design to create a truly accessible station for all;
  - (v) Transport for NSW continuing to release detailed information to the community about the Redfern Station Precinct Renewal Plan as it becomes available including the future over station development above platforms 11 and 12 and development at North Eveleigh and how those developments will integrate with Redfern Station; and
  - (vi) Transport for NSW working with City staff to develop a consultation strategy for co-designing the Little Eveleigh Street shareway with those residents including a timeline for that to occur and what format it will take.
- (C) the Lord Mayor be requested to write to the Minister for Transport to seek the commitments outlined above and request that Transport for NSW continues to work with the City on this project.

**COUNCILLOR CLOVER MOORE**

Lord Mayor

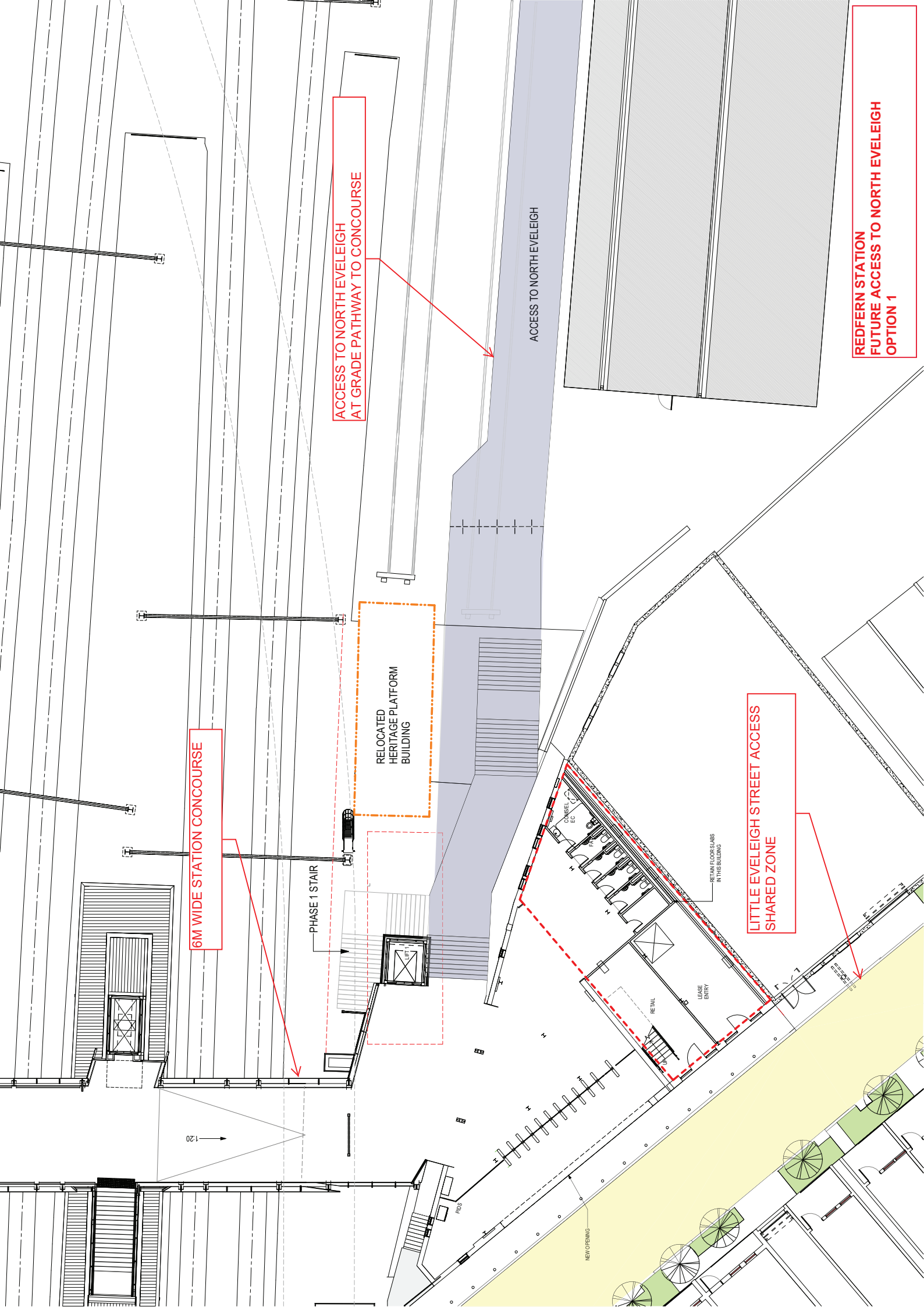
**Attachments:**

**Attachment A.** Option 1 - Redfern Station Future Access to North Eveleigh Precinct

**Attachment B.** Option 2 - Redfern Station Future Access to North Eveleigh Precinct

# **Attachment A**

**Option 1 – Redfern Station Future Access  
to North Eveleigh Precinct**



ACCESS TO NORTH EVELEIGH  
AT GRADE PATHWAY TO CONCOURSE

ACCESS TO NORTH EVELEIGH

REDFERN STATION  
FUTURE ACCESS TO NORTH EVELEIGH  
OPTION 1

6M WIDE STATION CONCOURSE

RELOCATED  
HERITAGE PLATFORM  
BUILDING

PHASE 1 STAIR

LITTLE EVELEIGH STREET ACCESS  
SHARED ZONE

CONCRETE  
EC

RETAIL FLOORS ABOVE  
WITHIN BUILDING

LEASE  
ENTRY

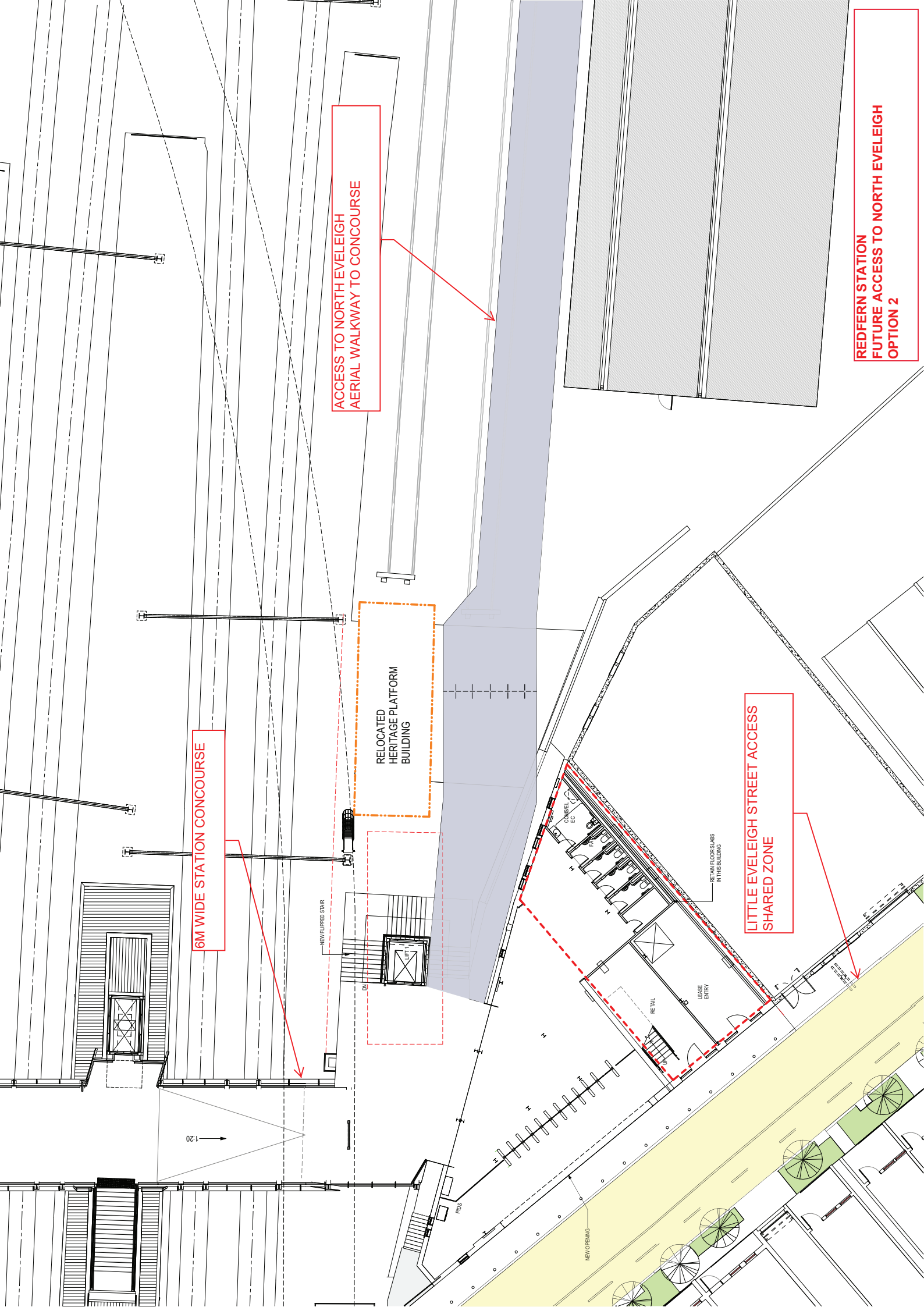
RETAIL

NEW OPENING

120

# **Attachment B**

**Option 2 – Redfern Station Future Access  
to North Eveleigh Precinct**



16M WIDE STATION CONCOURSE

ACCESS TO NORTH EVELEIGH  
AERIAL WALKWAY TO CONCOURSE

RELOCATED  
HERITAGE PLATFORM  
BUILDING

LITTLE EVELEIGH STREET ACCESS  
SHARED ZONE

REDFERN STATION  
FUTURE ACCESS TO NORTH EVELEIGH  
OPTION 2

120

NEW FLUPPED STAIR

ON

OFF

CONCRETE  
EC

RETAIL FLOOR SLABS  
WITHIN BUILDING

LEASE  
ENTRY

RETAIL

NEW OPENING

PODS



### Item 3.3

#### Save Our Recycling

File No: S051491

#### Minute by the Lord Mayor

To Council:

I am calling on Councillors to support the local government sector's Save Our Recycling campaign as outlined in the Local Government NSW (LGNSW) report *At the Crossroads: The State of Waste and Recycling in NSW*.

#### A worldwide waste crisis

We are living through the Earth's sixth mass species extinction. Scientists have warned that billions of regional or local populations have been lost, and that human overconsumption is to blame. The natural world is suffering as we destroy natural habitats to access virgin resources and pollute both land and oceans with our waste. The problem is spiralling out of control and we only have a short window of time in which to act.

The solution is to minimise our demand for virgin resources and our production of waste by transitioning to a more circular economy. It will require systemic change at the highest levels. As a society, we must address issues such as planned obsolescence, and introduce new metrics so that our economic managers are thoroughly evaluated on how efficiently resources are being used.

But we don't need to wait for that to take steps towards a circular economy at a local level. We can reduce the amount of waste produced in Sydney, and better manage the waste we do produce, even as our population continues to grow and become wealthier.

Unfortunately, years of inadequate planning, funding and action, combined with an international tightening of contamination standards, have led the waste and recycling systems in NSW to a crisis point.

Many solutions are available, and have been comprehensively explored in documents such as the *2017 Parliamentary Inquiry into the Waste and Recycling Industry in Australia*. But there are no signs that the crisis is being addressed. As the NSW Government's latest Waste Avoidance and Resource Recovery Progress Report shows:

- household recycling rates are decreasing
- less waste per person is being diverted from landfill
- the amount of waste being generated is expected to grow by 36 per cent by 2036 – well above population growth.

## Procuring recycled material at the local government level

The City of Sydney is leading efforts through the Southern Sydney Regional Organisation of Councils (SSROC) to support the market for recycled materials, through signing a Memorandum of Understanding for procuring recycled material at a local government level. If we do not create the market for recycled material, there will not be a recycling industry.

Local councils in NSW are calling on the NSW Government to reverse this downward slide, to invest the money it collects from the Waste Levy to help fix our state's ailing waste and recycling systems, and help move towards a circular economy in NSW.

LGNSW's *Save our Recycling* campaign outlines ways that the NSW Government can work with Councils to properly develop, fund and deliver the waste and recycling systems our communities deserve.

***What we need now is decisive government action and investment.***

### Planning

The NSW Government promised a major education campaign to help support kerbside recycling in 2015. However, this has not been delivered. A Waste Infrastructure Plan and a new Waste Strategy are also overdue.

***The Government must provide funding for metro and regional waste plans for the future of waste and resource recovery, and co-develop them with Councils. It must also deliver the priority infrastructure and other local government projects necessary to deliver these metro and regional-scale plans, particularly where market failure has been identified.***

### Waste Levy

The NSW Government collects revenue from a Waste Levy via licensed waste facilities in NSW to discourage the amount of waste being landfilled and to promote recycling and resource recovery. According to the latest NSW Budget papers, this totalled \$772 million in 2018/19.

Our ratepayers paid a total of \$4.5 million via the Waste Levy in the 2018/19 financial year. Over the same period Council received only \$216,640 in non-contestable funding to assist with waste management and recycling infrastructure, programs and education. A further \$331,742 in contestable funding was received from the NSW Environment Protection Authority (EPA) for the Food Scraps Recycling Trial as part of their 'Waste Less Recycle More' program.

Revenue from the Waste Levy is expected to increase by about 70 per cent from 2012/13 to 2022/23. By the end of this period the Waste Levy revenue is forecast to have increased to more than \$800 million a year: this represents \$100 for every woman, man and child in NSW. Yet, only a small portion –less than one fifth – of this revenue is invested back into waste and recycling programs.

In 2018, delegates at the LGNSW 2018 Conference unanimously voted to call on the NSW Government to reinvest the Waste Levy in recycling and waste infrastructure and programs.

The 2019 Conference further supported this approach, outlining specific solutions to the waste and recycling crisis which could be delivered in partnership with local government.

***All proceeds from the Waste Levy should be reinvested into metro and regional waste-and-recycling plans and to deliver the infrastructure and services our cities and regions need.***

### **Innovation**

Recycling reduces our reliance on virgin resources and our impact on the natural environment if recycled materials are used in manufacturing. And manufacturers will only choose to use recycled materials if there is a market demand for them. ***As major purchasers of goods, local and state governments should drive demand for recycled materials by setting targets for domestic recycled content in the goods that they purchase.***

The City of Sydney has been involved in a number of sustainable material trials, including using:

- Green Star concrete, a mix that replaces virgin aggregates with recycled aggregate in the concrete by a minimum of 40 per cent
- TonerPave, an asphalt mix made from toner powder recovered from waste printer cartridges combined with ground tyres and oil to partially replace the virgin bitumen
- recycled crushed glass as a filter layer beneath the soil in raingardens.

***The Government should also fund a large-scale, state-wide education campaign to support recycling and markets for recycled products in NSW, and work with councils to activate this campaign; community by community.***

***The Government should also be investing in the research, development and delivery of recycling technologies and products generated from recyclables, particularly by local or regional councils.*** The \$1.5 million announced in February 2019 by the NSW Chief Scientist for a Circular Economy Innovation Network is welcome news, but much more is needed. As the NSW Innovation and Productivity Council's *Environmental Goods and Service Sector* report found, NSW has significant research and industry strengths in this area, which create a strategic regional advantage and provide strong potential for innovation-led growth.

I am recommending that we support the *Save Our Recycling* campaign, which is being coordinated on behalf of the sector by LGNSW.

## Recommendation

It is resolved that:

- (A) Council acknowledge the growing imperative to manage waste and recycling within NSW and calls for urgent action from the State Government to help build a circular economy in NSW;
- (B) Council note:
  - (i) that the City has signed a Memorandum of Understanding (MoU) with Southern Sydney Regional Organisation of Councils (SSROC) for procuring recycled content at the local government level;
  - (ii) that the Southern Sydney Regional Organisation of Councils (SSROC) is leading three research projects across metropolitan Sydney that include:
    - (a) a waste legislation and regulatory review;
    - (b) a waste data gap analysis; and
    - (c) a study to identify capacity deficits and future infrastructure requirements for the management of waste;
  - (iii) that the City's resource recovery team is expanding to increase its scope for community engagement on waste avoidance and recycling;
  - (iv) that the City's food scraps collection trial was oversubscribed and early results are positive with high participation and low contamination; and
  - (v) that City programs such as Better Buildings Partnership, City Switch and Sustainable Destinations Partnership continue to focus on improving recycling and data integrity within the commercial sector;
- (C) that Council endorse Local Government NSW's sector-wide Save our Recycling campaign, and ask the State Government to reinvest the Waste Levy in:
  - (i) funding councils to collaboratively develop regional-scale plans for the future of waste and recycling in their regions;
  - (ii) delivering priority infrastructure and other local government projects needed to deliver regional-scale plans, particularly where a market failure has been identified;
  - (iii) supporting the purchase of recycled content by all levels of government, to help create new markets; and
  - (iv) funding and delivery of a state-wide education campaign on the importance of recycling, including the right way to recycle, the purchase of products with recycled content and the importance of waste avoidance;

- (D) that Council continue to engage with the local State Members Alex Greenwich, Member for Sydney, Jamie Parker, Member for Balmain, Jenny Leong, Member for Newtown, Ron Hoeing, Member for Heffron, Minister for Energy and Environment, the Hon Matthew Kean MP, Local Government Minister, the Hon Shelley Hancock MP, NSW Treasurer, the Hon Dominic Perrottet MP, Premier, the Hon Gladys Berejiklian MP, Opposition Leader, Jodi McKay MP, Shadow Minister for Environment and Heritage, Kate Washington MP, and Shadow Minister for Local Government, Greg Warren MP to confirm their support for recycling and outline the urgent need to educate, innovate and invest in local waste and recycling services via the Waste Levy; and
- (E) that Council shares and promotes the *Save Our Recycling* campaign via its digital and social media channels and via its networks.

**COUNCILLOR CLOVER MOORE**

Lord Mayor

## Item 4.1

### Curatorial Policy Review

File No: X022746.003

#### Memorandum by the Chief Executive Officer

To Council:

In May 2016, Council endorsed an updated review of the Civic Collection Curatorial Policy. The Civic Collection Curatorial Policy was scheduled for cyclical review by September 2019.

The Civic Collection Curatorial Policy sets out the City's commitment to managing and developing its collection of movable cultural heritage, official gifts and contemporary artworks. These items provide the tangible evidence which document the civic traditions and creative processes that define the City of Sydney. A framework for collection management guides decisions and actions relating to the care of the Collection and procedures for acquisition, deaccession, disposal, use, display, storage, documentation, conservation and interpretation of items.

The 2019 review of the Civic Collection Curatorial Policy consulted widely across the City, including Governance, Public Art, Community Engagement, Archives, Protocol, Creative City, Events and Major Festivals, Civic Functions, Libraries and the Curatorial Advisory Panel. These consultations established that the provisions of the Civic Collection Curatorial Policy were administered as internal processes, using City-endorsed guidelines to guide the curatorial staff in the transparent acquittal of their responsibilities.

The Policy:

- aligns the processes for managing the Collection with 'best practice' international standards; and
- brings it in line with management policies and procedures which guide the delivery of administrative services within the City of Sydney.

Its emphasis is therefore on ensuring that its administrative framework and guidelines are consistent with the City's adopted procedures.

Accountability for all curatorial actions is measured against the City's professional standards and quarterly reporting to the Civic Collection Advisory Panel, which provides professional expertise and support to the City of Sydney in curatorial matters.

The Panel is chaired by Councillor Jess Scully. External members include Dolla Merrillees, Project Leader, Arts and Culture Strategy, University of Western Sydney and Dr Daniel Mudie Cunningham, Director, Programs, Carriageworks. Apart from the responsibility to meet the requirements of the Local Government Act 1993 and the Heritage Act 1977, curatorial actions have no statutory powers or legal authority.

In order to reflect the findings of the consultation and to bring the Curatorial Policy in line with the City's policy framework, it is recommended that the Civic Collection Curatorial Policy be changed from a Council-endorsed policy to an internal administrative policy, endorsed by the Chief Executive Officer. This requires a resolution from Council to rescind the existing policy.

### **Recommendation**

It is resolved that Council:

- (A) rescind the Civic Collection Curatorial Policy, as detailed in Attachment A to the subject memorandum; and
- (B) note the internal administrative processes, the Civic Collection Policy and Management Guidelines as detailed in Attachments B and C to the subject memorandum.

### **MONICA BARONE**

Chief Executive Officer

### **Attachments**

- Attachment A.** Civic Collection Curatorial Policy
- Attachment B.** Draft Civic Collection Policy
- Attachment C.** Draft Civic Collection Management Guidelines

# **Attachment A**

**Civic Collection Curatorial Policy**



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# Curatorial Policy of the Civic Collection

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## Vision

The Civic Collection (the Collection) preserves the tangible evidence of the civic history and everyday traditions significant to the history of the City of Sydney and its civic properties, including Sydney Town Hall. The Civic Collection has social, political, cultural and historical relevance to the people of Sydney and to the wider community. The Collection is held in high esteem by the community for its significance, associations and heritage values. The Collection does not seek to duplicate collections in other public institutions committed to recording the cultural heritage of the city. Rather, it seeks to capture the essence of the 'everyday' life, look and feel of the city by extending the boundaries of traditional collecting and using these items to enhance the presentation of the City's civic buildings.

## Purpose

The purpose of this Curatorial Policy is to establish general guidance for the on-going curatorial management of the Civic Collection in accordance with accepted collection management practices. The Policy provides a rationale for the acquisition, display, storage, loan, conservation and disposal of items. The Policy addresses curatorial criteria specifically relevant to Sydney Town Hall with particular reference to its unique collection of furnishings, artworks and historical items and makes provision for the management and accountability of items from the Civic Collection in use or on display in external venues.

## Rationale

The Council of the City of Sydney manages a portfolio of buildings significant to the cultural landscape of the city, including Sydney Town Hall, Town Hall House, Customs House, and town halls, libraries and community centres owned by the City of Sydney. Some of these buildings contain items of historical and decorative significance that commemorate significant events, relate to their function (or former use) and contribute to the decoration or furnishing of those buildings. For the purposes of this Policy, the term Civic Collection refers to items of movable heritage with contextual significance to the buildings in which they are located or significant to the community for their associations with the civic history of the City of Sydney. This includes furniture, fixtures and furnishings related to specific civic properties; artworks, decorative arts and historical items; memorials relating

specifically to the civic history of City of Sydney; and civic gifts presented to the City of Sydney.

Sydney Town Hall is an iconic landmark in the heart of the Sydney's central business district and is regarded as one of the most significant Victorian buildings in Australia. It is the premier showcase for the historical documentation and display of the civic and ceremonial life of the City of Sydney.

The City of Sydney employs a professionally qualified curatorial team to develop and manage the Civic Collection. The City of Sydney recognises the support provided by the Friends of Sydney Town Hall for curatorial projects, acquisitions and public education about the Civic Collection.

### Scope

The Policy applies to the furniture, furnishings, artworks, memorials and official gifts which are registered in the City of Sydney's Civic Collection. It provides the structural framework for its management by Council staff.

### Policy Principles

- 1. Provide public access to the Civic Collection**  
The Council of the City of Sydney has a responsibility to the citizens of Sydney to provide access to this Collection and to continue to actively develop the Collection, and to document significant civic events in the history of the City. First and foremost, the City recognises its responsibility to preserve, display, interpret and record objects and artefacts which belong to the City and to present this Collection in Sydney Town Hall and other City-owned venues for residents, workers and visitors.
- 2. Demonstrate leadership**  
The City of Sydney works co-operatively with collecting institutions at national, state and local government levels, and seeks to demonstrate leadership in the development of curatorial policies and practices for local government and/or similar organisations.
- 3. Accountability**  
The City of Sydney respects the International Council of Museums (ICOM) Code of Ethics; the International Council of Monuments and Sites (ICOMOS) Burra Charter; NSW Heritage Office Principles (Movable Heritage) and the City of Sydney Code of Conduct in all activities associated with the curatorial management of its Collection. The management of the Civic Collection is subject to the provisions of the Local Government Act 1993 in respect of audit, security and risk management.

## Definitions

Term	Meaning
Civic Collection	The Civic Collection of the City of Sydney comprises furniture, fixtures and furnishings related to specific civic properties, artworks, decorative arts and historical items; memorials relating specifically to the civic history of the City of Sydney; and civic gifts presented to the City of Sydney. It maintains evidence of the municipal history of the Council of the City of Sydney and the continuing use of Sydney Town Hall as the civic heart of the city. It records the contributions of civic representatives to the political, social and cultural life of Sydney and documents major events and activities significant to the people of Sydney. It preserves movable heritage with contextual significance to the buildings in which they are located or significant to the community for their associations with the civic history of the City of Sydney.

## Policy Statement

### Acquisitions

Acquisitions may be made by way of donation, purchase, commission, transfer, exchange, or bequest. Acquisitions may also be generated by Council or received as gifts in the course of official duties.

The criteria for acquiring items for the Collection are as follows:

- the object is of social, historical or cultural significance to the City of Sydney;
- the item has a distinct and verifiable connection to the City of Sydney and/or its civic properties;
- the item enhances the scope and standing of the Collection;
- the item is in good condition;
- the item can be conserved, stored and catalogued;
- the legal title of the item can be transferred to the City of Sydney and the item is free of any financial or legal encumbrances;
- the item has a clearly established and verifiable provenance;
- the item does not duplicate existing material in the Collection;
- and
- the item enhances the interpretation of existing items or has a significant relationship to other items in the Collection.

The acquisition of honours, awards and trophies which recognise the City of Sydney's excellence and leadership across the organisation are recognised as having permanent archival importance to the organisation and are the responsibility of the City of Sydney Archives.

Historic photographs of Sydney which have documentary and research value outside the Civic Collection are also the responsibility of the City of Sydney Archives.

The Curator will be responsible for recommending the selection of acquisitions up to \$10,000. Recommendations for the acquisition of items valued over \$10,000 will be referred to the Curatorial Advisory Panel for endorsement.

All acquisitions will be in accordance with Council's procurement procedures and in accordance with the provisions of the Local Government Act (1993).

### **Deaccessioning**

Deaccessions and disposal of items from the Civic Collection may be considered from time to time and will follow due process for accountability and transparency.

An item may be nominated by the Curator for deaccessioning if it meets any of the following criteria:

- the item does not fall within the acquisition criteria;
- the item has only ephemeral relevance to the City of Sydney;
- the item is in poor condition and is considered to have insufficient significance to warrant the allocation of resources for continuing conservation and/or storage;
- the item serves no specific purpose, is unsuitable for and is not required for retention for research or reference purposes;
- the item duplicates another item in the Collection and is of lesser significance than its duplicate;
- the item can be better managed by another authority
- the storage of the item is impractical, or
- the item is irreparably damaged, destroyed, lost or stolen with no prospect of retrieval

Recommendations for the deaccessioning of items valued over \$10,000 will be referred to the Curatorial Advisory Panel for endorsement prior to their disposal.

Decisions to deaccession items under the value of \$10,000 will be recommended to the Director, City Life for approval and will be reported to the Curatorial Advisory Panel quarterly.

The documentation of an item recommended for deaccession must include a full record of that item and photographic documentation suitable for permanent archiving.

### **Disposal**

The methods for disposal of deaccessioned items may include:

- donation, transfer or sale to an institution where that item can be demonstrated to have relevance;
- donation or sale (where appropriate) to its donor or creator;
- donation to a charitable organization;
- sale on the open market; and;
- destruction where no other option is suitable.

All disposals will follow the policy and procedures established by the Infrastructure, Property, Plant and Equipment (IPPE) Asset Disposal Administration Policy and in accordance with the provisions of the Local Government Act (1993).

Gifts which have been presented to the City of Sydney will not be sold.

Items which are inscribed or badged and do not meet the Collection criteria will be disposed of by destruction.

Councillors, Council staff, Curatorial Advisory Panel members and their families are prohibited from acquiring deaccessioned items from the Collection by any means.

### **Display and use of the collection**

The Curator will manage the display of items from the Collection in all City properties, in consultation with relevant staff. Wherever possible, and particularly in Sydney Town Hall, furniture, fixtures and furnishings are to be retained and used in the locations for which they were originally intended. The Curator will consider the preservation and safety requirements for Collection items when selecting public spaces for their display,

From time to time, as part of broader celebrations or commemorations, the Curator will manage an exhibition of the Collection in Sydney Town Hall or other civic buildings.

Items from the Collection will also be displayed in other venues through the provision of loans to external institutions, either in their public spaces or for specific temporary exhibitions, subject to the approval of the Civic Collection Curatorial Advisory Panel.

### **Access and interpretation**

Access to the Collection will be provided through the furnishing of public spaces in civic properties, temporary exhibitions, publications, and online media. Access to items in the Collection will also be provided to the public through the following initiatives:

- open days;
- guided tours, in association with the Friends of Sydney Town Hall;
- lectures and seminars;
- web services;
- publications, catalogues and printed brochures; and
- exhibitions.

Items not on public display may be accessed by members of the public for research purposes in consultation with the Curator.

### **Loans**

The City may accept incoming loans and offer items as outgoing loans when appropriate. The duration of each loan will be determined by the circumstances and purpose of the loan and the safety and security of the item; and can be extended or discontinued when necessary. Decisions concerning incoming and outgoing loans will be endorsed by the Curatorial Advisory Panel.

All loans of Collection items are subject to the conditions of loans set out in the standard loan agreements issued by the City of Sydney. The Curator will maintain an up to date register of loan items (incoming and outgoing), including the duration of each loan and the location of the item.

The City of Sydney does not accept in-coming items as permanent loans, nor does it issue items to another party on permanent loan.

### **Valuation and insurance**

The Collection will be inspected annually for the purposes of stocktaking.

The Collection will be valued at intervals not exceeding five years, in consultation with Council's Finance Unit, and in line with Council's standard procedures. The new valuation data and valuation history will be recorded and maintained on the City of Sydney asset register and collection database.

The Collection will be insured under the City's insurance portfolio for property and assets in consultation with the City's Risk Management Unit and covered for all transit risks.

### **Storage**

The City will seek to ensure that the Collection will be stored in a secure environment that is consistent with accepted museum standards of preservation in respect to temperature, light and humidity.

Regular surveys of storage facilities will be conducted to ensure the ongoing safety and security of items.

### **Conservation**

The condition of the Collection will be inspected, assessed and reviewed on a five yearly cycle. The Curator will manage an ongoing schedule of conservation treatment for all items in the Collection.

In the event of an emergency or disaster, the curatorial staff will follow the procedures outlined in the City of Sydney's Crisis and Emergency Plan.

### **Documentation**

Collection items will be recorded in a permanent archive in the dedicated Collection database. Collection documentation will record essential information relating to the description and imaging of each item and its history, location, provenance, valuation, conservation and condition. Information on this database will be maintained by the curatorial staff, regularly updated and stored in an alternative backup.

### **Copyright and reproduction**

The moral rights of artists will be respected and upheld in any display, publication, reproduction or promotion which features his/her work. The information provided about

an item will acknowledge the name of the artist, the title of the work, the date of the work, its medium and where appropriate, the donor.

Permission to reproduce items from the Collection in any published format, including print and multi-media, must be approved by the City of Sydney. Photographic reproduction of any item from the Collection must acknowledge the City of Sydney and may be subject to permission from the artist (or their estate).

## **Furniture, Fixtures and Fittings in Sydney Town Hall**

### *Context*

Original furniture, furnishings and fittings commissioned and acquired for Sydney Town Hall in the late 19<sup>th</sup> century, much of which has remained in continuous use, is significant for its historical and aesthetic values as contextual evidence of the function of the building for administrative and political use. The original cedar Council Chamber furniture, designed specifically for that room and function in the Aesthetic Movement style by assistant city architect, John Hennessey and the furniture in the Lady Mayoress's Rooms are of exceptional significance.

### *Retention in situ*

In respect to civic buildings with significant collection items of furniture, fixtures and furnishings, the City of Sydney will respect the integrity of those collections and their architectural associations. Where possible, the City will endeavour to retain items in their original context in situ.

The interior of Sydney Town Hall is significant as an intact example of late nineteenth century architectural decoration. It derives much of its influence from the neo-Classical style, with some fine examples of late nineteenth century decoration derived from the Aesthetic and the Arts and Crafts movements.

Furniture, fixtures and furnishings significant to the interpretation of these spaces and which maintain the continuity of the presentation, function and use of these spaces will be retained in situ wherever possible. Items from Sydney Town Hall will not be removed to furnish other civic buildings.

### *Acquisition*

Acquisitions of furniture, fixtures and furnishings for civic buildings must respect and complement the historical integrity of the architecture of each building and their existing collections. Where possible, original elements should be reinstated and reproduced to match original elements. Acquisition of furniture, fixtures and furnishings is made in accordance with this Policy.

Items of reproduction furniture and fittings commissioned or purchased to complement the movable heritage in Sydney Town Hall are excluded as acquisitions for the Civic Collection and are the responsibility of the Civic Functions, Venue Management and Properties Units. However, such acquisitions must be made in consultation with the

Curator to ensure that the integrity of the presentation of public spaces in Sydney Town Hall is maintained.

### *Display and Use*

Furniture that does not satisfy current functional requirements or standards of Occupational Health and Safety may be replaced with furniture that meets operational needs, while still respecting the architectural environment in which it is housed.

The use of significant collection items as functional furniture will consider:

- ergonomics and comfort;
- the condition and fragility of items and consequential conservation requirements;
- technological restrictions which impact on the integrity of items;
- equitable distribution across City properties and sites; and
- the alternatives of reproductions and custom built solutions.

Significant furniture from Sydney Town Hall, which is replaced for reasons of occupational health and safety, will be retained as part of the Collection and strategies developed for its long term safe-keeping. Display and use of furniture, fixtures and furnishings is in accordance with General Collection Guidelines.

### *Disposal*

Disposal of original items of furniture and fittings significant to Sydney Town Hall will only be made under exceptional circumstances that negate the Policy outcomes for the Collection. The disposal of items of furniture, fixtures or furnishings will be referred to the Civic Collection Advisory Panel and conducted in accordance with this Policy.

Collection items which are not significant to the furnishing of civic buildings will be recommended for transfer to other civic places or recommended for disposal in accordance with this Policy.

## **Artworks, Decorative Arts and Historical Items**

### *Context*

The collection of artworks comprises paintings, decorative arts, sculpture, historical items, contemporary artworks including video and mixed media, and nineteenth century artworks of Aboriginal, European English and local origin acquired by civic officials. Artworks collected by former town clerk, Charles Woolcott and intended to form the basis of a city art gallery collection, reflect his patronage and contribution to the cultural life of Sydney.

Items associated the history of Council and its association with the civic life of the City and with Council's involvement in significant events in the life of the City are documented in the Civic Collection as tangible evidence of the impact and outcomes of these occasions for the people of Sydney.

The continuing acquisition of historical and contemporary artworks which document the changing landscape of the City of Sydney is important as a record of the artistic interpretation of the city and Sydney Town Hall. Contemporary artworks which



demonstrate the creative expression of local artists and their diverse cultural heritage and traditions contribute to the presentation of Sydney Town Hall and Town Hall House as evidence of a creative Sydney.

#### *Acquisition*

The acquisition of artworks, decorative arts and historical items for the Collection is made in accordance with this Policy. Specific priorities for the acquisition and commissioning of artworks include the following:

- artworks by Sydney artists, including established and emerging artists, about Sydney;
- artworks by local Aboriginal artists or artworks that interpret and celebrate the Aboriginal cultural history of the City of Sydney; and
- historical and contemporary artworks across all media reflecting aspects of city life.

All acquisitions are referred to the Civic Collection Curatorial Advisory Panel for endorsement.

#### *Archaeology*

Archaeological items associated with the Old Sydney Burial Ground excavated from the site of Sydney Town Hall are evidence of the former use of the site of Sydney Town Hall as the colony's first official cemetery. This material culture is associated with early European settlement and has important scientific and research potential and will be preserved in the Civic Collection.

#### *Display and Use*

Display and use of artworks, decorative arts and historical items is in accordance with this Policy.

#### *Disposal*

Disposal of artworks, historical items and decorative arts will be conducted in accordance with this Policy.

### **Civic Memorials-and Traditions**

#### *Context*

Civic officials have a strong tradition of commissioning and recording significant aspects of civic history in written form and presenting that information for display in buildings in the form of memorial tablets, commemorative plaques, awards and civic memorials. Such items are generally affixed to the external or internal fabric of the building as permanent installations.

Sydney Town Hall has a large collection of civic memorials comprising foundation stones and commemorative plaques, which record the construction of the building, as well as honour rolls to the former Mayors, Lord Mayors, Councillors and civic officials who have contributed to the life and development of the City of Sydney.

The Collection includes a diverse range of in excess of 500 plaques, memorials and awards.

These include:

- portraits, sculpture and plaques of civic leaders and honour rolls;
- plaques and tablets which record the contribution of individuals and organisations to major events and historical anniversaries in the City of Sydney;
- war service memorials;
- foundation stones which record the architectural history of Sydney Town Hall; and
- tributes to individuals associated with Sydney Town Hall.

Items associated with the civic traditions of the Council of the City of Sydney, including the official portraits, mayoral honor rolls and plaques, mayoral insignia, the grants of arms and the evolution of heraldic identities preserve the historical, social and cultural associations with civic office.

### *Acquisition*

The creation of plaques and memorials in all civic buildings is a form of public acknowledgement and/or recognition. Recommendations for the installation of a plaque or historic memorial for commemorative events significant to the City of Sydney should be submitted to a review process through the Curatorial Advisory Panel in the first instance. Any application for the commission, design and installation of new plaques and memorials in Sydney Town Hall must be endorsed by Council. Designs for new memorials must respect the tradition for commemorating civic history in written form and the architectural fabric with which it will be associated.

The placement and location of plaques in civic buildings, particularly Sydney Town Hall, is also subject to this policy. Any new request for a permanent memorial which results in changes to the building fabric requires the most careful consideration and in general should not be approved.

Other than Lord Mayoral portraits and inscriptions on the Mayoral Honour Roll, no further memorials to civic representatives or individuals will be considered for installation and/or display in Sydney Town Hall. Commemoration of the contribution of individuals to the City of Sydney may be made through alternative methods, including the presentation of awards, at the discretion of the Curator in consultation with the City's Protocol Unit.

### *New Memorials*

The criteria for commissioning new memorials for Sydney Town Hall are:

- Major Events  
Significant major events and major anniversaries celebrated by the City of Sydney are commemorated in the form of memorials in Sydney Town Hall.

The criteria for determining the eligibility of an event for recognition includes:

- the significance of the event in the historical framework of the City of Sydney and, in some cases, of the nation;
- the impact of the event on the City of Sydney;
- the uniqueness of the event; and
- the emotional response of the people of Sydney to the event.

- **Portraits and Sculpture of Civic Leaders**  
One image rendered in a two-dimensional or three-dimensional manner in a permanent form of each serving Lord Mayor is to be added to the Sydney Town Hall Collection at the expiration of their final term of office. The commission of these items will be made on the recommendation of the Curator and in consultation with the individual (or their representative) consistent with the acquisition policies and general guidelines and endorsed by the Civic Collection Curatorial Advisory Panel. The Curator will prepare the brief for the artist and monitor the commission.
- **Mayoral Honour Roll**  
The chronological record of Mayoral and Lord Mayoral terms is located on marble tablets in the Level 1, Druitt Street Northern Crush Space. It is a permanent historical record in Sydney Town Hall which will be maintained and updated as required using the traditional methods consistent with the existing honour roll.
- **War Service Memorials**  
Tributes to the engagement of troops in activities central to the defence of Australia and/or Sydney have been erected in Sydney Town Hall. All future requests for new war service memorials will be referred to relevant authorities. Individuals or units will no longer be commemorated as separate entities but may be eligible for civic awards, at the discretion of Council.
- **Recognition**  
Civic Honours provide for the recognition of individuals, military units and organisations in respect of their outstanding contribution to the City of Sydney. Such contributions are recognised through presentation of honours such as the Key to the City, Freedom of the City medallions, plaques, certificates, and the City of Sydney flag on the recommendation of Council in consultation with the Chief Executive Officer.

### *Design*

The architectural fabric of Sydney Town Hall was designed to accommodate the display of plaques and tablets using decorative plaster mouldings, roundels and niches. The intention was to use the building to document the chronological history of the city and to incorporate its living history into the fabric of the building. These features should continue to be used for the placement of new plaques.

The design and location of memorials in Sydney Town Hall will respect the hierarchical framework and the architectural integrity of the building. This hierarchy acknowledges the public accessibility of spaces in Sydney Town Hall and the significance of those spaces. Plaques and memorials commemorating major events are placed in the most significant public spaces.

### *Disposal*

With the exception of the photographs acquired for the ephemeral portrait collection, all historical memorials and civic insignia will be retained in perpetuity.

## Architectural Features, Fabric and Fittings

### *Context*

The City of Sydney manages a property portfolio that contains significant heritage buildings. Within these buildings are architectural features including architectural items, fabric and fittings that have been identified in Conservation Management Plans as having exceptional and high levels of significance. Strategies for the care and management of these items are embedded in the policy sections of these Plans. All architectural fixtures, fittings and significant contents must also be subject to regular curatorial review in consultation with property managers.

Sydney Town Hall, in particular, is recognised as a major heritage landmark in the City of Sydney and is valued by the community for its architectural significance. Furniture, fixtures and furnishings in Sydney Town Hall that have been identified in the Conservation Management Plan as having significance are subject to curatorial review in respect of cleaning regimes, conservation and/or repair, and proposed alterations.

Collection items of movable heritage are associated with significant fixtures and fittings in Sydney Town Hall and include the following:

- stained glass windows, leadlight, etched glass panels;
- floor mosaics, tiles, parquetry;
- cedar joinery and carvings;
- coats of arms in all media;
- wall and ceiling decoration including painted, gilded, stencilled and papered effects;
- light fittings;
- decorative sandstone, marble or other decorative stonework and fireplaces; and
- plasterwork.

### *Acquisition*

Introduction of new elements including furniture, fixtures and soft furnishings which impact on any of the above-mentioned elements will be undertaken in accordance with the recommendations of the Sydney Town Hall Conservation Management Plan and in consultation with the Curator and other relevant Council staff.

Building fabric from Sydney Town Hall, which is removed in the course of refurbishment or restoration works, may be considered for acquisition into the Collection, in accordance with this Policy.

### *Protection during works*

The Curator must be notified in advance of any works which impact on the safety and security of the Collection. Identification of proposed works and an assessment of potential risks and threats must inform decisions about their retention in situ or temporary relocation.

### *Disposal*

The Curator will be consulted regarding items in this category considered for disposal, to ensure that items are disposed of or stored in an appropriate manner.

## Official Gifts and Corporate Items

### *Context*

In the course of official duties, the Lord Mayor and Councillors may exchange gifts with visiting officials as a gesture of goodwill and hospitality. Gifts are also exchanged as part of Sister City and Friendship City relationships. Acceptance of gifts in the course of official duties may be considered for acquisition into the Collection.

Official gifts which commemorate events of significance to the City of Sydney are retained in the Collection to ensure that they are recorded, preserved, cared for and displayed in accordance with accepted museum and gallery standards for public collections. Major gifts presented to the City of Sydney, including items of presentation silver and the Sevres vase demonstrate the standing of the Council of the City of Sydney, its elected representatives and affection for the people of Sydney. Significant gifts presented through sister city and friendship city relationships acknowledge the opportunities for building global relationships with Sydney through cultural, economic and social exchange.

### *Acquisition*

The declaration of gifts presented in the course of official duties and responsibilities is mandatory for City of Sydney Councilors and staff. Details of these gifts are recorded on the Gifts and Benefits Register, which provides for the transfer of significant items for acquisition to the Collection to the Curator.

The acquisition of gifts into the Collection will be in accordance with this Policy. Minor gifts and corporate items will be registered on an inventory maintained by the Curator.

Artwork or photography commissioned for a specific Council event or for corporate furnishing may be displayed in a civic property. Acquisition of such artwork into the Collection is subject to this Policy.

### *Display and Use*

Items from the Collection of Civic Gifts and Corporate Items will be displayed in public areas of City properties wherever possible and appropriate.

### *Disposal*

Gift items in the Collection that do not meet the Collection Policy will be recommended for disposal in accordance with this Policy. Gifts recommended for disposal may be offered to national, state or local Government repositories, donated to non-profit or charitable organisations, or destroyed in an appropriate manner, according to the approved guidelines. Those gifts identified for disposal that have been marked with inscriptions will be recorded prior to destruction. Gifts will not be sold.

## Responsibilities

### 1. Creative City

The Curatorial Policy of the Civic Collection will be managed and monitored by the Creative City Unit. The Policy will be implemented by the City Curator.

### 2. Curatorial Advisory Panel

The Curator will work with the Curatorial Advisory Panel to implement the curatorial program.

The Curatorial Advisory Panel was established by a resolution of Council in December 2006. It provides professional expertise and support to the City of Sydney in curatorial matters.

Convened by the Curator, the Curatorial Advisory Panel comprises the following members:

- The Lord Mayor (or nominee)
- Chief Executive Officer (or nominee)
- Director, City Life (or nominee)
- Curator, City of Sydney Civic Collection
- two experts in the fields of art and public historical display external to the organisation, appointed on the recommendation of the Chief Executive Officer and ratified by Council.

Consultation with key staff will be necessary where architectural design, conservation and restoration works, maintenance and cleaning programs and upgrades to interiors and furnishings impact on the storage, presentation and display of the Civic Collection. Design Director, City Historian, Producer, New Year's Eve, Facilities Manager in the Property and Asset Management Unit, the Civic Functions Manager, the Protocol Manager and the Venue Manager, Sydney Town Hall Management and other relevant City staff may be necessary from time to time.

In addition, consultation with external experts, including conservators, academics, museum curators, artists and craftspeople will be required to implement this Policy.

## Consultation

Consultation with the Curatorial Advisory Panel has assisted with the development of the Curatorial Policy of the Civic Collection.

## References

<b>Laws and standards</b>	<ul style="list-style-type: none"><li>• New South Wales Local Government Act (1993)</li><li>• International Council of Museums (ICOM) Code of Ethics</li><li>• International Council of Monuments and Sites (ICOMOS) Burra Charter</li><li>• NSW Heritage Act</li><li>• NSW Heritage Office Principles (Movable Heritage)</li></ul>
<b>Policies, procedures and guidelines</b>	<ul style="list-style-type: none"><li>• City of Sydney Curatorial Advisory Panel Terms of Reference</li><li>• City of Sydney Code of Conduct</li><li>• City of Sydney Gifts and Benefits Guidelines</li><li>• City of Sydney History Policy</li><li>• City of Sydney Records Management Policy</li><li>• City of Sydney Public Art Policy</li></ul>

## Approval

Council adopted this policy on 16 May 2016

## Review

Review period	Next review date	TRIM reference
The Curator will review this Policy every four years.	September 2019	2015/381895-06

# **Attachment B**

**Draft Civic Collection Policy**



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# Civic Collection Policy

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## Purpose

This policy sets out the City's commitment to managing and developing the Civic Collection.

This Policy:

- underlines the significance of the Collection;
- articulates the principles and objectives for the management of the Collection in accordance with internationally recognised industry standards;
- maintains the integrity of the Collection;
- provides a transparent framework to guide decisions and actions for its care, management, use and development

The Policy is supported by Guidelines which identify procedures for the acquisition, de-accession and disposal, use, display, storage, documentation, conservation and interpretation of items.

## Scope

The Policy applies to City of Sydney employees, contractors, volunteers and interns who administer, manage, care for, and use, (or assist in this process), a portfolio of buildings significant to the cultural landscape of the city, including Sydney Town Hall, Town Hall House, Customs House, town halls, libraries and community centres owned by the City of Sydney. Some of these buildings are identified on the NSW State Heritage Register and are subject to the provisions of the NSW Heritage Act 1977 in respect of movable cultural heritage.

The Collection is a significant financial asset of the City of Sydney and is subject to the provisions of the Local Government Act 1993 in respect of audit, security and risk management.

This Policy excludes the commission and management of works of art in the public domain or documentation that records the archival history of Council and its activities. The Code of Conduct establishes the ethical standards for transparency in all actions in respect of the Collection. The Gifts and Benefits Policy provides direction in respect of acceptance of gifts, including those presented in an official and ceremonial capacity.

## Background

The Collection provides tangible evidence associated with historic and contemporary traditions and creative processes that underpin and enhance the expression of the City's identity and aspirations.

The Collection:

- records and documents aspects of municipal authority associated with the evolution of Sydney;
- celebrates the civic history of the City and achievements which reflect its civic contribution to Sydney;
- seeks to extend the understanding of the City of Sydney's identity, community and diversity expressed in traditional cultural practices;

- recognises the importance of the contribution of Aboriginal and Torres Strait Islander people and emerging artists in enriching the past, present and future interpretation of the City through creative processes.

The Collection is a significant cultural asset to the City and is held in high esteem by the community. This Policy acknowledges the City's commitment to its ongoing care and development.

## Definitions

Acquisition	the act of adding an item into the Movable Heritage Collection, using the accepted criteria for inclusion.
Association	the special connections which exists between a place and people. Disassociation of items (or elements of items) which compromises significance or integrity will be avoided.
City of Sydney	the local government area which is administered by the Council of the City of Sydney.
Civic	relating to a city or town, especially its administration duties or activities of people in relation to their town, city or local area
Collection	The Collection of the City of Sydney comprises items which have been deliberately retained and acquired to provide evidence of the history of the City of Sydney.  This includes furniture, fixtures, fittings and furnishings related to specific City properties; artworks, decorative arts and historical items; plaques and memorials relating specifically to the civic history of City of Sydney; and ceremonial gifts presented to the City of Sydney.
Civic traditions	The practices which are significant to local government which are derived from historical precedents.
Ceremonial gift	An official gift intended for the City (and not an individual) received from a dignitary or delegates.
Conservation	the protection and care of tangible cultural heritage, including antiques, artworks, architecture, archaeology, and collections. It is the process of managing change to an item of significance in ways that sustain and enhance its known heritage values and reinforcing those values for future generations. Conservation activities include preventive conservation, examination, documentation, research, treatment, and education.
Cultural heritage	The values embodied in cultural heritage are identified in order to assess significance, prioritize resources, and inform conservation decision-making. It is recognised that values may compete and change over time, and that heritage may have different meanings for different stakeholders.
Deaccessioning	the process by which an item is recommended for removal from the collection and documented for transparency and audit requirements.
Disposal	the physical act of removing an item from the Movable Heritage Collection using the approved processes established in this policy.
Interpretation	all the ways in which information is communicated to people.
Integrity	the consistency of actions, methods and outcomes that respect authenticity.
Movable heritage	any natural or manufactured object of heritage significance. Movable heritage may be an integral part of the significance of heritage places and is generally not fixed (but can be) or incorporated into the structure of the place, and historically associated with it.

## Principles

The City affirms the core principles which underpin the significance of the Collection as tangible evidence of the City's past and its future aspirations. It has historical and contemporary social, political, cultural and historical relevance to the people of Sydney and to the wider community and is strengthened by the documentation which identifies its context, relevance and provenance

The management of the Collection upholds the following core principles:

- 1. Significance**  
The Civic Collection will record, preserve and display tangible evidence of the historical and contemporary social, political and cultural heritage and diversity significant to the City of Sydney, including the traditions of Aboriginal and Torres Strait Islander people to documenting the past, present and future of the City.
- 2. Context**  
Movable heritage which enhances the historical and contextual significance of City properties should be retained in situ as the most appropriate conservation action for those items.
- 3. Development**  
The City will support the development of the Collection through acquisitions which enhance its standing; and the rationalisation of the Collection through deaccession and disposal where such actions improve the integrity of the Collection. The development of the Collection will consider significance, relevance, context and provenance as key pillars for inclusion and exclusion of items.
- 4. Access**  
The City has a responsibility to the citizens of Sydney to provide access to the Collection and to continue to actively develop and display the Collection, and to encourage further research to enhance its understanding and interpretation.
- 5. Cooperation**  
The City of Sydney works co-operatively with collecting institutions at national, state and local government levels, and seeks to demonstrate leadership in the development of curatorial policies and practices for local government and/or similar organisations.
- 6. Accountability**  
The City of Sydney respects the local and international conventions associated with the protection of movable cultural heritage and property. It is guided by the International Council of Museums (ICOM) Code of Ethics; the International Council of Monuments and Sites (ICOMOS) Burra Charter; NSW Heritage Office Principles (Movable Heritage) and the City of Sydney Code of Conduct in all activities associated with the curatorial management of its Collection.
- 7. Guidelines**  
Guidelines for the care and management of the Collection are provided in a separate document entitled Guidelines and Procedures for the Management of the Civic Collection of the City of Sydney.

## Responsibilities

### The City of Sydney

The City of Sydney will employ a professionally qualified curatorial team (Curator and Assistant Curator) to develop and manage the Civic Collection.

### Manager, Culture and Creativity

The Manager, Culture and Creativity oversees the management of the curatorial team.

### Civic Collection Curator

The Curator oversees the implementation of this policy and the day-to-day management of the Collection. Specifically, this includes monitoring compliance with this policy using the accompanying Civic Collection Guidelines.

### Civic Collection Curatorial Advisory Panel

The Curatorial Advisory Panel was established by a Resolution of Council in December 2006. to provide professional expertise and support to the City of Sydney in curatorial matters.

Convened by the Curator, the Curatorial Advisory Panel comprises the following members:

- The Lord Mayor (or nominee)
- Chief Executive Officer (or nominee)
- Director, City Life (or nominee)
- Curator, City of Sydney Civic Collection
- at least two experts in the fields of art, Aboriginal cultural history and public historical display external to the organisation, appointed on the recommendation of the Chief Executive Officer.

The Panel meets at quarterly intervals during the calendar year. Meetings of the Panel are coordinated by the curatorial team.

### Implementation

The Director, City Life (or nominee) approves all acquisitions and deaccessions in relation to the Civic Collection, after consultation with the relevant officers in the City of Sydney. The Curator will be responsible for recommending the selection of acquisitions and deaccessions up to \$10,000. Recommendations for acquisitions and deaccessions of items valued over \$10,000 will be referred to the Curatorial Advisory Panel for endorsement.

The Curator evaluates all incoming and outgoing loans for approval by the Manager, Culture and Creativity and endorsement by the Curatorial Advisory Panel. All loans will be documented in the City's Records Information Management system and a record retained in the Collection database.

### Internal engagement

In addition, the Curator will consult with key staff as and when required where architectural design, conservation and restoration works, maintenance and cleaning programs and upgrades to interiors and furnishings impact on the storage, presentation and display of the Civic Collection. Consultation with the Design Director, City Historian, Creative Director Events, Facilities Manager in the Property and Asset Management Unit, the Civic Functions Manager, the Protocol Manager and the Venue Manager, Sydney Town Hall Management and other relevant City staff may be necessary from time to time.

### Consultation

The Curator referred the Curatorial Policy internally within the City of Sydney organisation and consulted with Governance, Public Art, Community Engagement, Archives, Protocol, Creative City,

Events and Major Festivals, Civic Functions and Libraries. The Curatorial Advisory Panel was also consulted.

## References

<b>Laws and standards</b>	<ul style="list-style-type: none"> <li>• New South Wales Local Government Act (1993)</li> <li>• United Nations Declaration of the Rights of Indigenous Peoples</li> <li>• International Council of Museums (ICOM) Code of Ethics</li> <li>• International Council of Monuments and Sites (ICOMOS) Burra Charter</li> <li>• NSW Heritage Act 1977</li> <li>• NSW Heritage Office Principles (Movable Heritage)</li> <li>• National Standards of Museums and Galleries</li> </ul>
<b>Policies, procedures and guidelines</b>	<ul style="list-style-type: none"> <li>• Curatorial Advisory Panel Terms of Reference</li> <li>• Code of Conduct</li> <li>• Gifts and Benefits Policy</li> <li>• History Policy</li> <li>• Records Management Policy</li> <li>• Public Art Policy</li> <li>• Aboriginal and Torres Strait Islander Protocols</li> </ul>

## Approval status

The Chief Executive Officer approved this policy on \_\_\_\_\_.

[A copy of the CEO's signature to be inserted here]

## Approval history

Stage	Date	Comment	TRIM Reference
Original Policy	16/05/2016	Approved by Council/ Endorsed by the Executive	2016/304006
Review	14/09/2019		2019/279943
Next review	14/09/2023		

## Ownership and approval

Responsibility	Role
Author	Curator, Civic Collection
Owner	Director, City Life
Endorser	City of Sydney Executive
Approver	City of Sydney Council/Chief Executive Officer

# **Attachment C**

<p><b>Draft Civic Collection Management Guidelines</b></p>
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# Civic Collection Management Guidelines

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## Purpose

The Civic Collection Management Guidelines support the Civic Collection Policy and are intended to inform the management and development of the City of Sydney's Civic Collection.

The purpose of these Guidelines is to establish the framework for curatorial actions associated with acquisitions, deaccessions and disposal, documentation, conservation, loan of objects, use, display, storage, public access and interpretation. This document aligns curatorial actions to internationally accepted standards for collection management and current best practice articulated in the National Standards for Museums and Galleries.

## Civic Collection

The City of Sydney maintains and manages a collection of movable cultural heritage and contemporary artworks which contribute to the understanding of its history and its community. The Collection references the origins and identity of the City through historic, established and emerging creative processes which express its cultural diversity and records its civic traditions as the pre-eminent and oldest municipal government in NSW. It recognises that First Nations people, as the original custodians of the land we call Sydney, have living cultural practices which are the foundation for our shared past and the inspiration for our future.

The Civic Collection encompasses movable heritage items in three major categories which have direct associations with the City of Sydney and its community:

**Artworks:** including works of art in two and three dimensions and in digital media which have been created through art practice by recognised art practitioners. This category includes historical works of art including paintings, civic portraits, photographs, and sculpture in traditional and new media. This category also includes

- contemporary artworks in traditional and diverse media which demonstrate excellence by practising and emerging artists;
- artworks by Aboriginal and Torres Strait Islander people which express their cultural heritage and traditions; and
- artworks which celebrate the diversity and cultural heritage of the community of the City of Sydney.

**Furnishings:** including furniture and furnishings which have strong associations to the City of Sydney's buildings that they occupy. In Sydney Town Hall, these items

reflect the working requirements of a functioning council and interpret key phases of the building's historical development and use. This category includes

- in situ and movable furniture,
- evidence of former interior decorations and decorative schemes,
- architectural elements (including archaeological items), and
- soft furnishings and other items associated with the interaction between the architectural significance of the building and the manner in which it has been, and continues to be used, by occupants. These artefacts can be identified as original to major architectural phases of the development and furnishing of the building; or as subsequent reproductions consistent with earlier phases of decoration or use.

Historical items: relating directly to the Council of the City of Sydney in its civic, administrative and ceremonial role as the oldest and pre-eminent local government and to elected representatives and individuals, past and present and future. This category includes:

- items associated with civic traditions and ceremony and symbols associated with the power and authority of Council, including coats of arms, robes, regalia and silver;
- historical memorabilia significant to the history of the City of Sydney; presented in the course of official duties;
- presentation items, including major gifts to the City of Sydney presented in the course of official engagement; and
- plaques and memorials which record significant milestones in the history of Council.

## Policy General Guidelines

### Acquisitions

Acquisition is the process of adding to the Collection. Acquisitions which enhance and develop the Collection may be made by way of donation, purchase, commission, transfer, exchange, or bequest, or received as gifts in the course of official duties.

The criteria for acquiring items for the Collection are as follows:

- the item has social, historical or cultural significance to the City of Sydney;
- the item has a distinct and verifiable connection to the City of Sydney and/or its civic properties;
- the item enhances the scope and standing of the Collection;
- the item is in good condition;
- the item can be conserved, stored and catalogued;
- the legal title of the item can be transferred to the City of Sydney;
- the right to reproduce the item in photographic or digital media can be negotiated with owner of the moral or intellectual property of the item;
- the item is free of any financial or legal encumbrances;



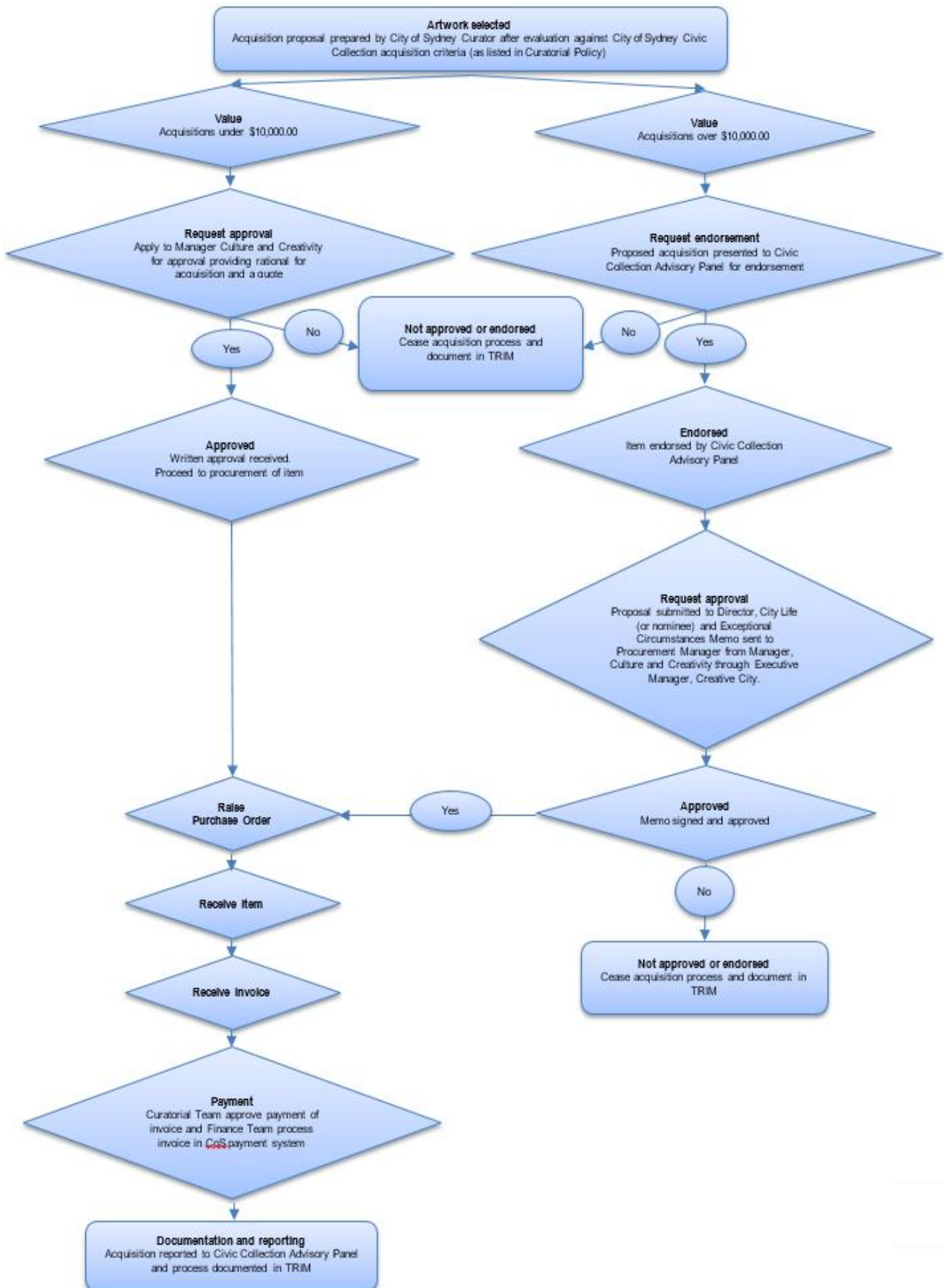
- the item has a clearly established and verifiable provenance;
- the item does not duplicate existing material in the Collection; and
- the item enhances the interpretation of existing items or has a significant relationship to other items in the Collection.

The Curator will be responsible for recommending the selection of acquisitions up to \$10,000. Recommendations for the acquisition of items valued over \$10,000 will be referred to the Curatorial Advisory Panel for endorsement.

All acquisitions will be in accordance with Council's procurement procedures and in accordance with the provisions of the Local Government Act (1993).

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# Acquisition process



## Deaccessions

Deaccession is the process of removing an item from the Collection. Deaccessions and disposal of items from the Civic Collection may be considered from time to time and will follow due process for accountability and transparency.

An item may be nominated by the Curator for deaccessioning if it meets any of the following criteria:

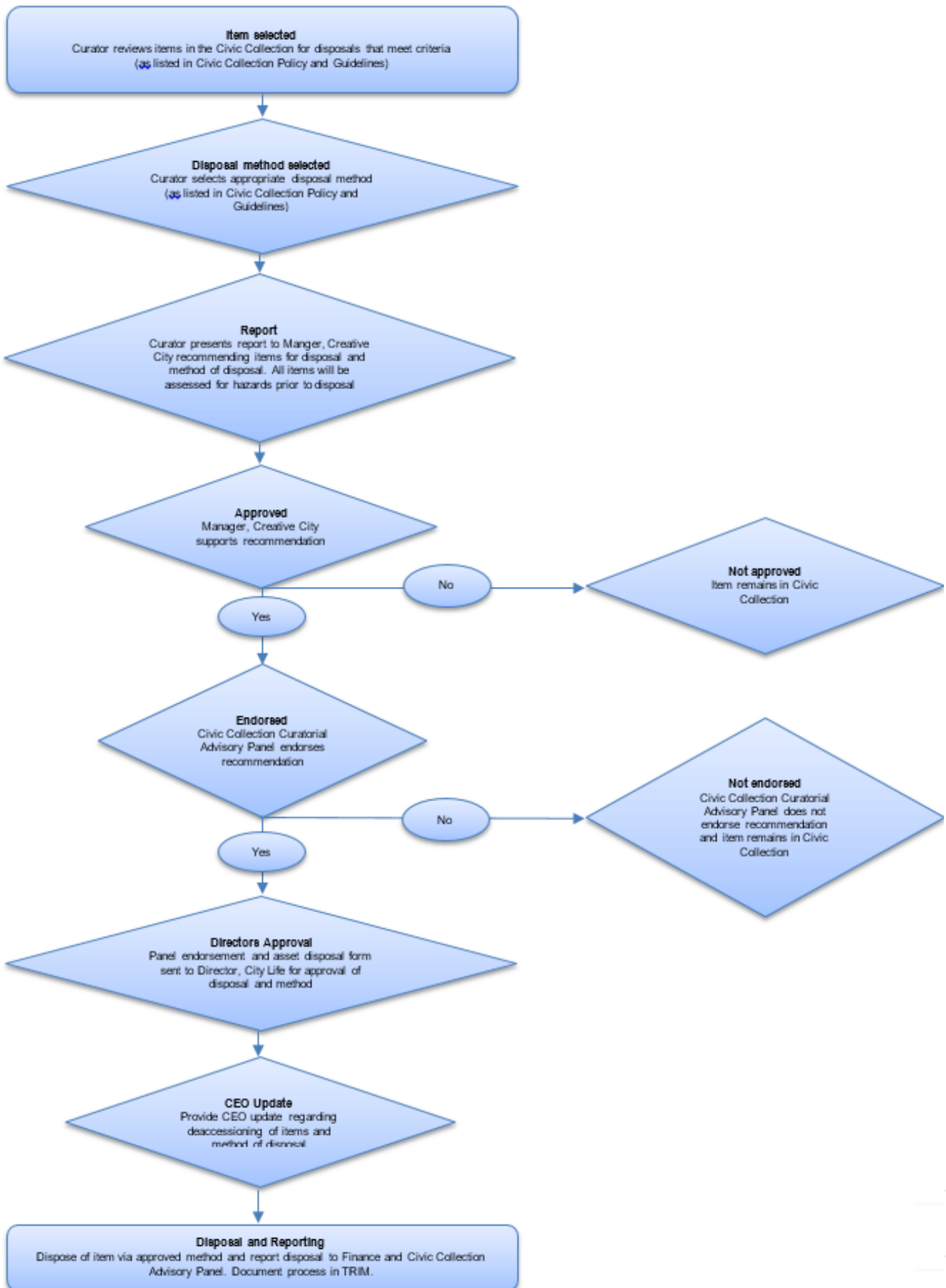
- the item does not fall within the acquisition criteria;
- the item has only ephemeral relevance to the City of Sydney;
- the item is in poor condition and is considered to have insufficient significance to warrant the allocation of resources for continuing conservation and/or storage;
- the item serves no specific purpose, is unsuitable for and is not required for retention for research or reference purposes;
- the item duplicates another item in the Collection and is of lesser significance than its duplicate;
- the item can be better managed by another authority
- the storage of the item is impractical, or
- the item is irreparably damaged, destroyed, lost or stolen with no prospect of retrieval

Recommendations for the deaccessioning of items valued over \$10,000 will be referred to the Curatorial Advisory Panel for endorsement prior to their disposal.

Decisions to deaccession items under the value of \$10,000 will be recommended to the Director, City Life for approval and will be reported to the Curatorial Advisory Panel quarterly.

The documentation of an item recommended for deaccession must include a full record of that item and photographic documentation suitable for permanent archiving.

# Deaccession Process



## Disposal

The methods for disposal of deaccessioned items may include:

- donation, transfer or sale to an institution where that item can be demonstrated to have relevance;
- donation or sale (where appropriate) to its donor or creator;
- donation to a charitable organization;
- sale on the open market; and;
- destruction where no other option is suitable.

All disposals will be conducted in consultation with the Manager, Procurement and carried out in a transparent and ethical manner in accordance with the City's adopted policies, procedures and guidelines in respect of the Asset Management Policy and the Infrastructure, Property, Plant and Equipment (IPPE) Asset Disposal Administration Policy and the provisions of the Local Government Act (1993).

Gifts which have been presented to the City of Sydney will not be sold.

Items which are inscribed or badged and do not meet the Collection criteria will be disposed of by destruction.

Councillors, Council staff, Curatorial Advisory Panel members and their families are prohibited from acquiring deaccessioned items from the Collection by any means.

## Display and use of the collection

The Curator will manage the display of items from the Collection in all City properties, in consultation with relevant staff. Wherever possible, and particularly in Sydney Town Hall, furniture, fixtures and furnishings are to be retained and used in the locations for which they were originally intended. The Curator will consider the preservation and safety requirements for Collection items when selecting spaces for their display.

From time to time the Curator will manage an exhibition of the Collection in Sydney Town Hall or other civic buildings.

Items from the Collection will also be displayed in other venues through the provision of loans to external institutions, either in their public spaces or for specific temporary exhibitions when appropriate.

## Access and interpretation

Access to the Collection will be provided through the furnishing of public spaces in civic properties, temporary exhibitions, publications, and online media. Access to items in the Collection will also be provided to the public through the following initiatives:

- open days;
- guided tours, in association with the Friends of Sydney Town Hall;
- lectures and seminars;
- web services;
- publications, catalogues and printed brochures; and
- exhibitions.

Items not on public display may be accessed by members of the public for research purposes in consultation with the Curator.

## Loans

The City may accept incoming loans and offer items as outgoing loans when appropriate. The duration of each loan will be determined by the circumstances and purpose of the loan and the safety and security of the item; and can be extended or discontinued when necessary. Incoming and outgoing loans will be evaluated by the Curator and endorsed by the Curatorial Advisory Panel.

All loans of Collection items are subject to the conditions of loans set out in the standard loan agreements issued by the City of Sydney. The Curator will maintain an up to date register of loan items (incoming and outgoing), including the duration of each loan and the location of the item.

The City of Sydney does not accept in-coming items as permanent loans, nor does it issue items to another party on permanent loan.

## Valuation and insurance

The Collection will be inspected annually for the purposes of stocktaking.

The Collection will be valued at intervals not exceeding five years, in consultation with Council's Finance Unit, and in line with Council's standard procedures. The new valuation data and valuation history will be recorded and maintained on the City of Sydney asset register and collection database.

The Collection will be insured under the City's insurance portfolio for property and assets in consultation with the City's Risk Management Unit and covered for all transit risks.

## Storage

The City will seek to ensure that the Collection will be stored in a secure environment that is consistent with accepted museum standards of preservation in respect to temperature, light and humidity.

Regular surveys of storage facilities will be conducted to ensure the ongoing safety and security of items.

## Conservation

The condition of the Collection will be inspected, assessed and reviewed on a five yearly cycle. The Curator will manage an ongoing schedule of conservation treatment for all items in the Collection.

The City will engage appropriately qualified professional specialists to undertake cleaning, repair and display preparation on Collection items.

In the event of an emergency or disaster, the curatorial staff will follow the procedures outlined in the City of Sydney's Crisis and Emergency Plan.

## Handling

Items from the Civic Collection must not be moved without the approval of the Curator. The movement of Collection items requiring removal or relocation must be undertaken by suitably trained professional specialists under the supervision of the Curatorial Team.

## Documentation

Collection items will be recorded in a permanent archive in the dedicated Collection database. Collection documentation will record essential information relating to the description and imaging of each item and its history, location, provenance, valuation, conservation and condition. Information on this database will be maintained by the curatorial staff, regularly updated and stored in an alternative backup.

## Copyright and reproduction

The intellectual property and moral rights of artists will be respected and upheld in any display, publication, reproduction or promotion which features their work. The information provided about an item will acknowledge the name of the artist, the title of the work, the date of the work, its medium and where appropriate, the donor.

Permission to reproduce items from the Collection in any published format, including print and multi-media, will be negotiated with the artist at the time during the acquisition process. External requests to reproduce in photographic or digital formats must be approved by the City of Sydney prior to publication. Photographic reproduction of any item from the Collection must acknowledge the City of Sydney and may be subject to permission from the artist (or their estate).

## SPECIFIC GUIDELINES

### Furniture, Fixtures and Fittings in City Properties including Sydney Town Hall

#### Retention in situ

In respect to civic buildings with significant collection items of furniture, fixtures and furnishings, the City of Sydney will respect the integrity of those collections and their

architectural associations. Where possible, the City will endeavor to retain items in their original context in situ.

The interior of Sydney Town Hall is significant as an intact example of late nineteenth century architectural decoration. It derives much of its influence from the neo-Classical style, with some fine examples of late nineteenth century decoration derived from the Aesthetic and the Arts and Crafts movements.

Original furniture, furnishings and fittings commissioned and acquired for Sydney Town Hall in the late 19<sup>th</sup> century, much of which has remained in continuous use, is significant for its historical and aesthetic values as contextual evidence of the function of the building for administrative and political use. The original cedar Council Chamber furniture, designed specifically for that room and function in the Aesthetic Movement style by assistant city architect, John Hennessey and the furniture in the Lady Mayoress's Rooms are of exceptional significance.

Furniture, fixtures and furnishings significant to the interpretation of these spaces and which maintain the continuity of the presentation, function and use of these spaces will be retained in situ wherever possible. Items from Sydney Town Hall will not be removed to furnish other civic buildings.

### **Acquisition**

Acquisitions of furniture, fixtures and furnishings for civic buildings must respect and complement the historical integrity of the architecture of each building and their existing collections. Where possible, original elements should be reinstated and reproduced to match original elements. Acquisition of furniture, fixtures and furnishings is made in accordance with this Policy.

Items of reproduction furniture and fittings commissioned or purchased to complement the movable heritage in Sydney Town Hall are excluded as acquisitions for the Civic Collection and are the responsibility of the Civic Functions, Venue Management and Properties Units. However, such acquisitions must be made in consultation with the Curator to ensure that the integrity of the presentation of public spaces in Sydney Town Hall is maintained.

### **Display and Use**

Furniture that does not satisfy current functional requirements or standards of Occupational Health and Safety may be replaced with furniture that meets operational needs, while still respecting the architectural environment in which it is housed.

The use of significant collection items as functional furniture will consider:

- ergonomics and comfort;
- the condition and fragility of items and consequential conservation requirements;
- technological restrictions which impact on the integrity of items;
- equitable distribution across City properties and sites; and
- the alternatives of reproductions and custom built solutions.



Significant furniture from Sydney Town Hall, which is replaced for reasons of occupational health and safety, will be retained as part of the Collection and strategies developed for its long term safe-keeping. Display and use of furniture, fixtures and furnishings is in accordance with General Collection Guidelines.

## **Disposal**

Collection items which are not significant to the furnishing of civic buildings will be recommended for transfer to other civic places or recommended for disposal in accordance with these Guidelines.

Disposal of original items of furniture and fittings significant to Sydney Town Hall will only be made under exceptional circumstances that negate the Policy outcomes for the Collection. The disposal of items of furniture, fixtures or furnishings will be referred to the Civic Collection Advisory Panel and conducted in accordance with these Guidelines.

## **Artworks, Decorative Arts and Historical Items**

### Context

The collection of artworks comprises paintings, decorative arts, sculpture, historical items, contemporary artworks including video and mixed media, and nineteenth century artworks of Aboriginal, European English and local origin acquired by civic officials.

The continuing acquisition of historical and contemporary artworks which document the changing landscape of the City of Sydney is important as a record of the artistic interpretation of the city and Sydney Town Hall. Contemporary artworks which demonstrate the creative expression of local artists and their diverse cultural heritage and traditions contribute to the presentation of Sydney Town Hall and Town Hall House as evidence of a creative Sydney.

Items associated the history of Council and its association with the civic life of the City and with Council's involvement in significant events in the life of the City are documented in the Civic Collection as tangible evidence of the impact and outcomes of these occasions for the people of Sydney.

Archaeological items associated with the Old Sydney Burial Ground excavated from the site of Sydney Town Hall are evidence of the former use of the site of Sydney Town Hall as the colony's first official cemetery. This material culture is associated with early European settlement and has important scientific and research potential and will be preserved in the Civic Collection.

### Acquisition

The acquisition of artworks, decorative arts and historical items for the Collection is made in accordance with these guidelines. Specific priorities for the acquisition and commissioning of artworks include the following:

- artworks by Sydney artists, including established and emerging artists, about Sydney;
- artworks by local Aboriginal artists or artworks that interpret and celebrate the Aboriginal cultural history of the City of Sydney; and
- historical and contemporary artworks across all media reflecting aspects of city life.

### Display and Use

Display and use of artworks, decorative arts and historical items is in accordance with these Guidelines.

### Disposal

Disposal of artworks, historical items and decorative arts will be conducted in accordance with these Guidelines.

## **Civic Memorials**

### Context

Civic officials have a strong tradition of commissioning and recording significant aspects of civic history in written form and presenting that information for display in buildings in the form of memorial tablets, commemorative plaques, awards and civic memorials. Such items are generally affixed to the external or internal fabric of the building as permanent installations.

Sydney Town Hall has a large collection of civic memorials comprising foundation stones and commemorative plaques, which record the construction of the building, as well as honour rolls to the former Mayors, Lord Mayors, Councillors and civic officials who have contributed to the life and development of the City of Sydney.

The Collection includes a diverse range of in excess of 500 plaques, memorials and awards.

These include:

- plaques of civic leaders and honour rolls;
- plaques and tablets which record the contribution of individuals and organisations to major events and historical anniversaries in the City of Sydney;
- war service memorials;
- foundation stones which record the architectural history of Sydney Town Hall; and
- tributes to individuals associated with Sydney Town Hall.

Items associated with the civic traditions of the Council of the City of Sydney, including the official portraits, mayoral honor rolls and plaques, mayoral insignia, the grants of arms and the evolution of heraldic identities preserve the historical, social and cultural associations with civic office.

## Acquisition

The creation of plaques and memorials in all civic buildings is a form of public acknowledgement and/or recognition. Recommendations for the installation of a plaque or historic memorial for commemorative events significant to the City of Sydney should be submitted to a review process through the Curatorial Advisory Panel in the first instance. Any application for the commission, design and installation of new plaques and memorials in Sydney Town Hall must be endorsed by Council. Designs for new memorials must respect the tradition for commemorating civic history in written form and the architectural fabric with which it will be associated.

The placement and location of plaques in civic buildings, particularly Sydney Town Hall, is also subject to this policy. Any new request for a permanent memorial which results in changes to the building fabric requires the most careful consideration and in general should not be approved.

Other than Lord Mayoral portraits and inscriptions on the Mayoral Honour Roll, no further memorials to civic representatives or individuals will be considered for installation and/or display in Sydney Town Hall. Commemoration of the contribution of individuals to the City of Sydney may be made through alternative methods, including the presentation of awards, at the discretion of the Curator in consultation with the City's Protocol Unit.

## New Memorials

The criteria for commissioning new memorials for Sydney Town Hall are:

### Major Events

- Significant major events and major anniversaries celebrated by the City of Sydney are commemorated in the form of memorials in Sydney Town Hall.
- The criteria for determining the eligibility of an event for recognition includes:
  - the significance of the event in the historical framework of the City of Sydney and, in some cases, of the nation;
  - the impact of the event on the City of Sydney;
  - the uniqueness of the event; and
  - the emotional response of the people of Sydney to the event.

### Portraits and Sculpture of Civic Leaders

- One image rendered in a two-dimensional or three-dimensional manner in a permanent form of each serving Lord Mayor is to be added to the Sydney Town Hall Collection at the expiration of their final term of office. The commission of these items will be made on the recommendation of the Curator and in consultation with the individual (or their representative) consistent with the acquisition policies and general guidelines and endorsed by the Civic Collection Curatorial Advisory Panel. The Curator will prepare the brief for the artist and monitor the commission.

## Mayoral Honour Roll

- The chronological record of Mayoral and Lord Mayoral terms is located on marble tablets in the Level 1, Druiitt Street Northern Crush Space. It is a permanent historical record in Sydney Town Hall which will be maintained and updated as required using the traditional methods consistent with the existing honour roll.

## War Service Memorials

- Tributes to the engagement of troops in activities central to the defence of Australia and/or Sydney have been erected in Sydney Town Hall. All future requests for new war service memorials will be referred to relevant authorities. Individuals or units will no longer be commemorated as separate entities but may be eligible for civic awards, at the discretion of Council.

## Recognition

- Civic Honours provide for the recognition of individuals, military units and organisations in respect of their outstanding contribution to the City of Sydney. Such contributions are recognised through presentation of honours such as the Key to the City, Freedom of the City medallions, plaques, certificates, and the City of Sydney flag on the recommendation of Council in consultation with the Chief Executive Officer.

## Design

The architectural fabric of Sydney Town Hall was designed to accommodate the display of plaques and tablets using decorative plaster mouldings, roundels and niches. The intention was to use the building to document the chronological history of the city and to incorporate its living history into the fabric of the building. These features should continue to be used for the placement of new plaques.

The design and location of memorials in Sydney Town Hall will respect the hierarchical framework and the architectural integrity of the building. This hierarchy acknowledges the public accessibility of spaces in Sydney Town Hall and the significance of those spaces. Plaques and memorials commemorating major events are placed in the most significant public spaces.

## Disposal

With the exception of the photographs acquired for the ephemeral portrait collection, all historical memorials and civic insignia will be retained in perpetuity.

## **Architectural Features, Fabric and Fittings**

### Context

The City of Sydney manages a property portfolio that contains significant heritage buildings. Within these buildings are architectural features including architectural

items, fabric and fittings that have been identified in Conservation Management Plans as having exceptional and high levels of significance. Strategies for the care and management of these items are embedded in the policy sections of these Plans. All architectural fixtures, fittings and significant contents must also be subject to regular curatorial review in consultation with property managers.

Sydney Town Hall, in particular, is recognised as a major heritage landmark in the City of Sydney and is valued by the community for its architectural significance. Furniture, fixtures and furnishings in Sydney Town Hall that have been identified in the Conservation Management Plan as having significance are subject to curatorial review in respect of cleaning regimes, conservation and/or repair, and proposed alterations.

Collection items of movable heritage are associated with significant fixtures and fittings in Sydney Town Hall and include the following:

- stained glass windows, leadlight, etched glass panels;
- floor mosaics, tiles, parquetry;
- cedar joinery and carvings;
- coats of arms in all media;
- wall and ceiling decoration including painted, gilded, stencilled and papered effects;
- light fittings;
- decorative sandstone, marble or other decorative stonework and fireplaces; and
- plasterwork.

### Acquisition

Introduction of new elements including furniture, fixtures and soft furnishings which impact on any of the above-mentioned elements will be undertaken in accordance with the recommendations of the Sydney Town Hall Conservation Management Plan and in consultation with the Curator and other relevant Council staff.

Building fabric from Sydney Town Hall, which is removed in the course of refurbishment or restoration works, may be considered for acquisition into the Collection, in accordance with these Guidelines.

### Protection during works

The Curator must be notified in advance of any works which impact on the safety and security of the Collection. Identification of proposed works and an assessment of potential risks and threats must inform decisions about their retention in situ or temporary relocation.

### Disposal

The Curator will be consulted regarding items in this category considered for disposal, to ensure that items are disposed of or stored in an appropriate manner.

## Official Gifts and Corporate Items

### Context

In the course of official duties, the Lord Mayor and Councillors may exchange gifts with visiting officials as a gesture of goodwill and hospitality. Gifts are also exchanged as part of Sister City and Friendship City relationships. Acceptance of gifts in the course of official duties may be considered for acquisition into the Collection.

Official gifts which commemorate events of significance to the City of Sydney are retained in the Collection to ensure that they are recorded, preserved, cared for and displayed in accordance with accepted museum and gallery standards for public collections. Major gifts presented to the City of Sydney, including items of presentation silver and the Sevres vase demonstrate the standing of the Council of the City of Sydney, its elected representatives and affection for the people of Sydney. Significant gifts presented through sister city and friendship city relationships acknowledge the opportunities for building global relationships with Sydney through cultural, economic and social exchange.

### Acquisition

The declaration of gifts presented in the course of official duties and responsibilities is mandatory for City of Sydney Councilors and staff and must follow the City's Code of Conduct and the Gifts and Benefits Policy. Details of these gifts are recorded on the Gifts and Benefits Register, which provides for the transfer of significant items for acquisition to the Collection to the Curator.

The acquisition of gifts into the Collection will be in accordance with these Guidelines.

Artwork or photography commissioned for a specific Council event or for corporate furnishing may be displayed in a civic property. Acquisition of such artwork into the Collection is subject to the General Guidelines.

### Display and Use

Items from the Collection of Civic Gifts and Corporate Items will be displayed in public areas of City properties wherever possible and appropriate.

### Exclusion

The acquisition of honours, awards and trophies which recognise the City of Sydney's excellence and leadership across the organisation are recognised as having permanent archival importance to the organisation and are the responsibility of the City of Sydney Archives.

## Disposal

Gift items in the Collection that do not meet the Collection Policy will be recommended for disposal in accordance with this Policy. Gifts recommended for disposal may be offered to national, state or local Government repositories, donated to non-profit or charitable organisations, or destroyed in an appropriate manner, according to the approved guidelines. Those gifts identified for disposal that have been marked with inscriptions will be recorded prior to destruction. Gifts will not be sold.

### Approval status

The Chief Executive Officer approved these guidelines on \_\_\_\_\_.

[A copy of the Chief Executive Officer's signature to be inserted here]

### Approval history

Stage	Date	Comment	TRIM Reference
Original Policy	16/05/2016	Approved by Council/ Endorsed by the Executive	2016/304006
Review	14/09/2019		2019/279943
Next review	14/09/2023		

### Ownership and approval

Responsibility	Role	Comment
Author	Curator, Civic Collection	
Owner	Director, City Life	
Endorser	City of Sydney Executive	
Approver	Chief Executive Officer	

## **Item 5**

### **Matters for Tabling**

#### **5.1 Disclosures of Interest**

Disclosure of Interest returns that have been lodged in accordance with the City of Sydney Code of Conduct will be laid on the table.

#### **Recommendation**

It is resolved that the Disclosures of Interest returns be received and noted.



**Item 6**

**Report of the Corporate, Finance, Properties and Tenders Committee - 11 November 2019**

**Item 6.1**

**Disclosures of Interest**

No Councillors disclosed any pecuniary or non-pecuniary interests in any matters on the agenda for this meeting of the Corporate, Finance, Properties and Tenders Committee.

The Committee recommends the following:-

**Item 6.2**

**Investments Held as at 30 September 2019**

It is resolved that the investment report as at 30 September 2019 be received and noted.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by Councillor Thalís, and carried unanimously.)

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The Committee recommends the following:-

### **Item 6.3**

#### **2019/20 Quarter 1 Review – Delivery Program 2017–2021**

It is resolved that Council:

- (A) note the financial performance of Council for the first quarter, ending 30 September 2019, including the Quarter 1 Net Surplus of 32.0M and the full year Net Surplus forecast of \$45.9M, as outlined in the subject report and summarised in Attachment A to the subject report;
- (B) note the Quarter 1 Capital Works expenditure of \$41.5M and a revised full year forecast of \$270.8M, and approve the proposed adjustments to the adopted budget, including bringing forward \$13.3M of funds into the 2019/20 capital budget, as detailed in Attachment B to the subject report;
- (C) note the Information Services capital expenditure of \$2.6M, net of disposals, and a full year forecast of \$19.4M;
- (D) note the Quarter 1 Plant and Assets expenditure of \$3.6M, net of disposals, and the full year forecast of \$19.2M;
- (E) note the Quarter 1 Property Divestment proceeds of \$22.0M, and the full year forecast net Property Acquisitions of \$134.7M; and
- (F) note the supplementary reports, including contracts issued over \$50,000, major legal issues and the Quick Response, Banner Pole and Reduced Rate Grant Programs in Quarter 1, as detailed in Attachment C to the subject report.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

S096187

The Committee recommends the following:-

**Item 6.4**

**Public Presentation of the 2018/19 Financial Statements and Auditor's Report**

It is resolved that Council:

- (A) present the 2018/19 Annual Financial Statements and Auditor's Reports to the public; and
- (B) adopt the 2018/19 Annual Finance Reports subject to the receipt of any submissions over the ensuing seven day period.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by Councillor Kok, and carried unanimously.)

X018037

The Committee recommends the following:-

## **Item 6.5**

### **Public Exhibition - Smart City Strategic Framework**

It is resolved that:

- (A) Council approve the draft smart city strategic framework, as shown at Attachment A to the subject report, for public exhibition for a period of six weeks;
- (B) Council note that a report will be prepared for consideration following the public exhibition period; and
- (C) authority be delegated to the Chief Executive Officer to undertake minor editorial amendments prior to the exhibition of the draft smart city strategic framework.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by Councillor Thalís, and carried unanimously.)

X017671

The Committee recommends the following:-

## **Item 6.6**

### **Retail Activation Program for Pitt Street Mall - Program Review**

It is resolved that Council:

- (A) endorse the continuation of the Retail Activation Program for Pitt Street Mall to encourage and support new retail activities to drive pedestrian footfall in addition to the current temporary events which occur;
- (B) endorse the continuation of Pitt Street Mall being made available without a fee for events qualifying under this program;
- (C) note that all activities that fall within the Retail Activation Program are subject to an assessment of proposed activities and require an approved event application;
- (D) note that the continuation of this program will not fetter the City's discretion to determine event applications; and
- (E) note that this program will be reviewed every year through an internal consultation process to ensure it remains relevant and appropriate for the space available.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by Councillor Kok, and carried unanimously.)

S123717

The Committee recommends the following:-

### **Item 6.7**

#### **Cancellation of Tender - Crowded Places Protection George and Alfred Street Pedestrian Zones**

It is resolved that Council:

- (A) decline to accept any of the tenders received for Crowded Places Protection – George and Alfred Streets;
- (B) cancel the proposal for the contract for Crowded Places Protection – George and Alfred Streets; and
- (C) note that a review of the measures currently being installed in George Street will be undertaken in 12 months.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

X014280.002

The Committee recommends the following:-

### **Item 6.8**

#### **Tender - Reject and Negotiate - Archibald Memorial Fountain Hyde Park**

It is resolved that:

- (A) Council reject the tender offer for Tender 1941 Investigation, Design, Documentation and Construction Supervision, Archibald Memorial Fountain;
- (B) due to the lack of conforming tenders received, Council enter into negotiations with suitably qualified consultant suppliers for the provision of Investigation, Design, Documentation and Construction Supervision services for the Archibald Memorial Fountain;
- (C) Council note the revised estimated project forecast and approve the bringing forward of additional funding as outlined in Confidential Attachment A to the subject report;
- (D) authority be delegated to the Chief Executive Officer to approach suitably qualified consultant suppliers to negotiate, execute and administer the contracts relating to the tender; and
- (E) Council be informed of the successful consultant supplier by CEO Update.

(Note – at the meeting of the Corporate, Finance, Properties and Tenders Committee, this recommendation was moved by Councillor Scully, seconded by the Chair (the Lord Mayor), and carried unanimously.)

X019589



**Item 6.9****Contract Variation - Major Services for Domestic Waste Collection**

The Corporate, Finance, Properties and Tenders Committee decided that consideration of this matter shall be deferred to the meeting of Council on 18 November 2019.

**Officer's Recommendation**

The officer's recommendation to the Corporate, Finance, Properties and Tenders Committee was as follows –

It is resolved that:

- (A) Council note that there are extenuating circumstances, given the extensive tendering and consultation process undertaken in relation to the provision of cleansing and waste services and the efficiencies in one contractor providing these circumstances, such that a satisfactory result would not be achieved by going to tender on this matter;
- (B) Council approve a variation to the existing contract with Cleanaway Pty Ltd to amend the Contract Service Area to the whole of the City of Sydney Local Government Area for all waste collection services, including:
  - (i) General Waste (red bin) collection; and
  - (ii) Booked Household Clean-Up collection services for non-putrescible waste;
- (C) authority be delegated to the Chief Executive Officer to finalise negotiations and enter into any documentation necessary to vary the existing contract relating to domestic waste collection services to include the entire Local Government Area as defined as the Contract Service Area; and
- (D) Council endorse the contract budget as allocated in Confidential Attachment B to the subject report.

**Officer's Report**

The officer's report on this matter can be found at Item 9 on the agenda of the meeting of the Corporate, Finance, Properties and Tenders Committee on 11 November 2019.

X020580

**Item 7**

**Report of the Cultural and Community Committee - 11 November 2019**

**Item 7.1**

**Disclosures of Interest**

No Councillors disclosed any pecuniary or non-pecuniary interests in any matter on the agenda for this meeting of the Cultural and Community Committee.

The Committee recommends the following:-

## **Item 7.2**

### **Public Exhibition - Draft Homelessness Action Plan and Research on Mobile Voluntary Services**

It is resolved that:

- (A) Council approve the draft Homelessness Action Plan, as shown at Attachment A to the subject report, for public exhibition for a minimum of 28 days;
- (B) Council note the Mobile Voluntary Services Study 2019, as shown at Attachment B to the subject report;
- (C) Council note that a Mobile Voluntary Services Policy and Guidelines are being developed, and when drafted, will be reported to Council for approval to be placed on public exhibition; and
- (D) authority be delegated to the Chief Executive Officer to undertake minor editorial amendments prior to the exhibition of the draft Homelessness Action Plan.

(Note – At the meeting of the Cultural and Community Committee (Healthy Communities Sub-Committee), this recommendation was moved by Councillor Scott, seconded by the Chair (the Lord Mayor) and carried unanimously.)

X005786.001

The Committee recommends the following:-

### Item 7.3

#### Temporary Outdoor Alcohol Restrictions - New Year's Eve 2019-2022

The Cultural and Community Committee (Healthy Communities Sub-Committee) decided that consideration of this matter shall be deferred to the meeting of Council on 18 November 2019.

#### Officer's Recommendation

The officer's recommendation to the Cultural and Community Committee (Healthy Communities Sub-Committee) was as follows -

It is resolved that Council approve:

- (A) the following temporary alcohol free zone for establishment 24 hours a day from 31 December 2019 to 1 January 2020 inclusive, and for consecutive years until 31 December 2022 to 1 January 2023:
  - (i) Hickson Road;
- (B) the following temporary alcohol prohibited areas for establishment 24 hours a day from 31 December 2019 to 10am 1 January 2020, and for consecutive years until 31 December 2022 to 10am 1 January 2023:
  - (i) Arthur McElhone Reserve;
  - (ii) Beare Park;
  - (iii) Embarkation Park; and
  - (iv) Observatory Park; and
- (C) the following timed alcohol prohibited areas, which are in effect to 22 March 2020, for establishment to restrict alcohol consumption 24 hours a day from 31 December 2019 to 10am 1 January 2020, and for consecutive years until 31 December 2022 to 10am 1 January 2023:
  - (i) Giba Park;
  - (ii) Glebe Foreshore Parklands which covers:
    - (a) Bicentennial Park;
    - (b) Blackwattle Bay Park;
    - (c) Federal Park;
    - (d) Harold Park;
    - (e) Jubilee Park; and
    - (f) Pope Paul VI Reserve; and
  - (iii) Pirrama Park.

**Officer's Report**

The officer's report on this matter can be found at Item 3 on the agenda of the meeting of the Cultural and Community Committee on 11 November 2019.

X021620

**Item 8**

**Report of the Transport, Heritage and Planning Committee - 11 November 2019**

**Item 8.1**

**Disclosures of Interest**

No Councillors disclosed any pecuniary or non-pecuniary interests in any matter on the agenda for this meeting of the Transport, Heritage and Planning Committee.

**Local Government and Planning Legislation Amendment (Political Donations) Act 2008**

No disclosures were made by any members of the public at this meeting of the Transport, Heritage and Planning Committee.

The Committee recommends the following:-

## **Item 8.2**

### **Post Exhibition – Draft Community Participation Plan**

It is resolved that:

- (A) Council note the matters raised in response to the public exhibition of the draft Community Participation Plan;
- (B) Council approve the draft Community Participation Plan as shown at Attachment A to the subject report;
- (C) Council approve the draft Sydney Development Control Plan 2012 - Community Participation Plan Associated Changes as shown at Attachment B to the subject report; and
- (D) authority be delegated to the Chief Executive Officer to make any minor variations to the draft Community Participation Plan to correct drafting errors prior to the finalisation of the plan.

(Note – At the meeting of the Transport, Heritage and Planning Committee, this recommendation was moved by Councillor Thalís, seconded by the Chair (the Lord Mayor), and carried unanimously.)

X025554

The Committee recommends the following:-

### **Item 8.3**

#### **Fire Safety Reports**

It is resolved that Council:

- (A) note the contents of the Fire Safety Report Summary Sheet, as shown at Attachment A to the subject report;
- (B) note the inspection reports by Fire and Rescue NSW, as shown at Attachments B and C to the subject report;
- (C) exercise its power under the Environmental Planning and Assessment Act 1979 to issue a Fire Safety Order as recommended by the City's Investigation Officer to address the identified fire safety deficiencies in 49 Henderson Road, Eveleigh, as detailed in Attachment B to the subject report;
- (D) not exercise its power to issue a Fire Safety Order under the Environmental Planning and Assessment Act 1979 at this time but note the compliance action taken and as recommended by the City's Investigation Officer in 34-36A Darlinghurst Road, Potts Point, as detailed in Attachment C to the subject report.

(Note – At the meeting of the Transport, Heritage and Planning Committee, this recommendation was moved by Councillor Thalís, seconded by Councillor Forster, and carried unanimously.)

S105001.002



**Item 9****Report on International Travel - 2019 Smart China Expo, Chongqing and 2019 Seoul Friendship Festival****File No: X014468****Summary**

On 19 August 2019, Council endorsed the international travel of Councillor Robert Kok to Chongqing, China and Seoul, South Korea.

**2019 Smart China Expo, Chongqing**

The Mayor of Chongqing, Mr Tang Liangzhi, invited the Lord Mayor and Councillor Robert Kok to attend the 2019 Smart China Expo in Chongqing from 25 to 29 August 2019. Sydney was specifically invited to speak at the International Mayors' Roundtable on 26 August 2019 with other international city representatives to discuss the topic "Smart Life, Future Innovation".

**2019 Seoul Friendship Festival**

The Mayor of Seoul, Mr Park Wonsoon, invited the Lord Mayor to attend the Seoul Friendship Festival from 29 August to 1 September 2019 in Seoul. After Mayor Park's successful participation via 3D technology in our CityTalks in May, he wanted to further the relationships between the two cities, especially in tackling climate change, sustainable development, and cultural exchange.

As the Lord Mayor was unable to attend, the City of Sydney was represented by Councillor Robert Kok.

Councillor Kok has produced a report on the international travel, which is provided at Attachment A.

## **Recommendation**

It is resolved that the Report on International Travel - 2019 Smart China Expo, Chongqing and 2019 Seoul Friendship Festival, as shown at Attachment A to the subject report, be received and noted.

## **Attachments**

**Attachment A.** Report on International Travel - 2019 Smart China Expo, Chongqing and 2019 Seoul Friendship Festival

**MONICA BARONE**

Chief Executive Officer

# **Attachment A**

**Report on International Travel – 2019 Smart  
China Expo, Chongqing and 2019 Seoul  
Friendship Festival**

# REPORT ON INTERNATIONAL TRAVEL – 2019 SMART CHINA EXPO, CHONGQING AND 2019 SEOUL FRIENDSHIP FESTIVAL, SEOUL

Travel report: Councillor Robert Kok

## 1. EXECUTIVE SUMMARY

At its meeting on 19 August 2019 Council endorsed that, on behalf of the Lord Mayor, I attended and spoke at the 2019 Smart China Expo in Chongqing, China from 25 to 29 August 2019 and attended the 2019 Seoul Friendship Festival in Seoul, South Korea from 29 August to 1 September 2019.



I arrived in Chongqing on Sunday 25 August and attended a meeting between overseas delegation leaders and Mayor of Chongqing, Mr Tang Liangzhi, who later hosted an evening welcome reception for the Smart China Expo.

On Monday 26 August I attended the opening of the Smart China Expo in the morning, followed by the Big Data and Smart Technology Summit. This Summit was attended by the world's top high technology enterprises including Apple, SAP, Alibaba, Tencent, Xiaomi, and BYD. In the afternoon, I spoke at the Mayor's Roundtable to promote Sydney's smart and sustainable development strategies and then had a media call with Chongqing local media outlets.

On Tuesday 27 August, in my meeting with the Deputy Director of Chongqing Culture and Tourism Commission, Mr Qin Dingbo, we discussed about possibilities for Chongqing delegations to join Sydney Lunar Festival. I then had a meeting with the President of Southwest University, Professor Zhang Weiguo. Professor Zhang was keen for an introduction to the Dean of Conservatorium of Music in Southwest University who was also looking for opportunities to collaborate with Chinese Conservatoriums of Music. My Courtesy Call with the Vice Mayor of Chongqing, Mr Qu Qian, was the highlight of the day. As Vice Mayor Qu's portfolio covers high technology, smart and sustainable industries, and higher education, we discussed opportunities for businesses, especially startups and small/medium size businesses, and how we can support and facilitate the exchanges and opportunities for this industry between our cities.



*COURTESY CALL WITH VICE MAYOR QU QIAN AND HIS COLLEAGUES*

All the official meetings with Chongqing Government were also attended and supported by the Consul General of Australia in Chengdu, Mr Christopher Lim.

On Wednesday 28 August, I was taken on a few site visits including Guanyinqiao Business District, South Mountain Yikeshu Lookout, and the Beibin Road Coastal District.

My trip to Seoul was short but fruitful. Arriving on the night of Thursday 29 August, I was impressed by the vibrant night economy and how much effort the Seoul Metropolitan Government puts in to present a vivid City at night.

In the early morning of Friday 30 August, I visited one of Seoul's most significant redevelopment projects- Seoulo 7017. Also known as the Seoul Skygarden or Skypark, it is an elevated, linear park in Seoul, built atop a former highway overpass. The path is about one kilometer in length and lined with 24,000 potted plants.

I then had a meeting with the Governors Association of Korea in Seoul.

At 11am, Mayor Park received me for a Courtesy Call and then presented me with an Honorary Citizenship of Seoul- a high recognition of Sydney's friendship with local Korean community and businesses. Mayor Park also showed me Seoul's highly advanced smart city governance system.



WORKING IN THE SYDNEY BOOTH IN SEOUL FRIENDSHIP FESTIVAL

My attendance to the Seoul Friendship Festival provided a great opportunity to meet with Seoul local residents and to pass on Sydney's warm welcome. I brought 18kg of City of Sydney materials and the City's pull up banner with me and was present in my City of Sydney Volunteers T-shirt to work a Sydney Booth in the Festival. Our booth was the one of the most popular and all the materials were gone within a few hours.

In the afternoon, I attended the Opening Ceremony and Reception hosted by Mayor Park. After these two events, I

left for Sydney in the late afternoon and concluded my intensive and very productive trip on 31 August.

The cost to the City for the seven days travel was only \$132.80 AUD due to the hospitality of the host cities.

## 2. Chongqing

### 2.1 2019 Smart China Expo

The current Mayor of Chongqing, Mr Tang Liangzhi, was the former Mayor of Wuhan who signed our Friendship City Agreement. Under his invitation, I attended and spoke at the 2<sup>nd</sup> Smart China Expo in Chongqing on behalf of the Lord Mayor and Sydney.

The 1<sup>st</sup> Smart China Expo in 2018 attracted 630,000 visitors with an exhibition area of 180,000 square meters. In 2019, to acknowledge Chongqing's strong high-tech innovation industries, China announced Chongqing as the permanent host city for this national level event.

At the 2019 Expo, 530 projects worth over 817 billion yuan (\$168 billion AUD) were signed. 843 businesses and 388 representatives attended with a total exhibition area 210,000 square meters.



*VICE PRESIDENT OF CHINA, MR LIU HE, OPENING THE EVENT*

The event was opened in the morning of Monday 26 August with remarks from the Deputy Premier of China, Mr Liu He. The following summit, Big Data and Smart Technology Summit, was a great opportunity for me to learn about Chongqing and China's smart and high-tech industries and to explore opportunities might benefit our local businesses, especially startups.

A number of entrepreneurs from world leading companies addressed

the event and shared their perspectives to cope with this fast growing smart and digital era. In my conversation with Jack Ma, the founder of Alibaba Group, he briefed me on Alibaba's presence in Sydney and Melbourne and praised Australia's quality business environment. He also commended Sydney's efforts in taking action on climate change, and expressed interest in working with the City in sustainable development and addressing climate change.

Mr Wang Chuanfu, the CEO of world's largest electric vehicle manufacturer, BYD, told me that BYD is working with multiple Australian companies to produce new electric vehicles, especially electric buses for public transportation. I told him Sydney would be happy to welcome opportunities in more eco-friendly transportations and advised him about our George St light rail and electric charging stations in Alexandria.

CEOs and presidents of world leading companies including Apple, UK Telecom, Qualcomm, SAP, Oracle, Ford, and Hyundai also presented at the event.



*WITH MR JACK MA, THE FOUNDER OF ALIBABA*



*SPEAKING IN THE MAYORS' ROUNDTABLE*

The speaking opportunity at the 2<sup>nd</sup> Mayors' Roundtable for International Sister Cities of Chongqing aimed not only to promote the City's smart and sustainable development visions and practices, particularly our Digital Strategy, but also to send a welcome to international city and business leaders to collaborate with our local high-tech and innovation businesses, especially startups.

My speech resonated with many other city leaders, who also emphasized the important roles cities playing in facilitating smart industries and serving local communities by offering smart infrastructures. The Deputy Mayor of Brisbane, Cllr Krista Adams, shared similar views as well as challenges for Australian cities. According



*VISITING AUSTRALIA PAVILLION*

to 2ThinkNow Innovation Cities Index 5014, Brisbane has been ranked in the top 15% for innovation environment out of 450 cities worldwide. They have also developed a Digital Strategy, under which programs have been delivered including a new Digital Business Power-up program, the Lord Mayor's Budding Entrepreneurs Program, the Coderdojo program, and CLICK! Digital Expo in partnership with Regional Development Australia.

Other sessions including the Youth Innovation and Entrepreneurship Competition and Global Digital Economy Summit were also inspiring with many ideas might could be adopted by the City.

In between the conferences, I visited the Australia Booth and congratulated the businesses exhibiting in the Expo for their strong presence.

## 2.2 Courtesy Calls and Meetings

I attended the Courtesy Call hosted by Mayor of Chongqing, Mr Tang Liangzhi, with another 80 international representatives. Later on, I was received by the Vice Mayor of Chongqing, Mr Qu Qian, due to the strong and long lasting relationship between our two cities.

Vice Mayor Qu briefed me on Chongqing's smart and sustainable industries and welcomed Sydney's attendance on behalf of Mayor Tang. Chongqing has a reputation as an innovative city, whose major industries are automobiles and IT, with one in eight cars in China having parts designed or manufactured in Chongqing and 400 million units of smart terminals produced in 2018. It is the second largest producer of mobile phones worldwide, producing 270 million units last year. He encouraged Sydney high-tech and innovation businesses, especially startups, to consider operating in Chongqing and Chongqing Government would like to provide a series of support and benefits to assist.



**TEAM AUSTRALIA IN MEETING WITH MAYOR TANG. WITH CONSUL GENERAL MR CHRISTOPHER LIM AND DEPUTY MAYOR OF BRISBANE CLR KRISTA ADAMS**



**WITH MR QIN DINGBO AND CONSUL GENERAL MR CHRISTOPHER LIM**

Director General of Chongqing Culture and Tourism Commission, we both agreed to put Sydney Lunar Festival again on the agenda. Our friendship started from Chongqing's successful participation in our Twilight Parade in 2010 with a 400-people delegation. Mr Qin also expressed interest to invite Sydney local indigenous artists to perform in Chongqing festivals. The meeting was also attended by Chongqing based cultural and tourism businesses, which have presented in Sydney.

Professor Zhang Weiguo, the President of Southwest University, proudly introduced the rich history of the University and its high ranking in China and Asia. He specifically requested me to pass their intention to work with Sydney Conservatorium of Music, University of Sydney.

He learnt that Sydney plays a leadership role in sustainable development so then introduced Chongqing's sustainable actions, policies, and practices. Higher education was also an area in which Vice Mayor Qu would like to see more connections between the two cities. Chongqing has 25 universities and 34 science and technology innovation parks. It also is China's top innovation and high-tech talent pool to support the smart technology development.

In my meeting with Mr Qin Dingbo, the Deputy



**WITH PRESIDENT ZHANG WEIGUO IN SOUTHWEST UNIVERSITY**



## 2.3 Site Visits

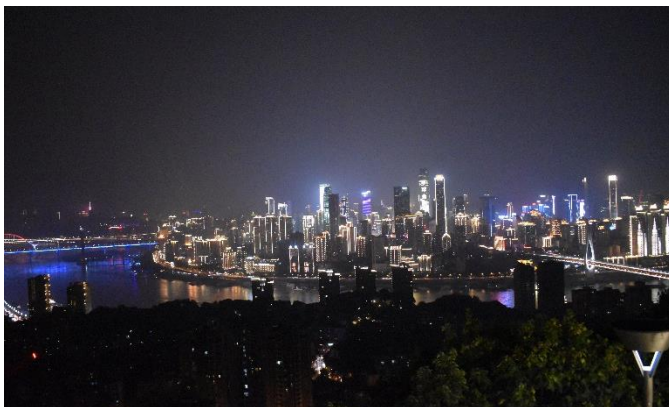
### Guanyinqiao Business District

Guanyinqiao Business District is the name card for Chongqing's night economy. It is the largest pedestrian area in West China, with a 15,000 square meters area, and a daily visitation of 350,000 persons.

I was impressed by the vibrant environment and the convenience it brings to Chongqing residents- shops open until mid-night; restaurants and bars, with live music performances, welcome customers 24/7. The nightlife of Chongqing has become a life style for young people, at the same time brought about 200,000 jobs in the area.

### Beibin Road Coastal District

The Beibin Road Coastal District is part of Chongqing's new development zone, the Jiangbeizui Area. It has the largest shopping mall in Southwest China, the Jinyuan Shopping Centre.



NIGHT IN CHONGQING

The area has now become Chongqing's new business and financial center. It also has a 1km coastal boardwalk as a public recreational area. The Chief Town Planner of Chongqing, Mr Yu Jun, mentioned that Sydney's award winning Pirrama Park inspired them as a role model of place making.

### South Mountain Yikeshu Lookout

Chongqing Cultural and Tourism Commission invited me to visit the Yikeshu

Lookout in South Mountain district- one of the highest point to overlook the North Shore of Yangtzi River.

## 2.4 Media Coverage

Chongqing local media requested media calls during my attendance in the Expo.



IN MEDIA CALL WITH CHONGQING MEDIA

The Chongqing Morning Post focused on my comments on how Sydney and Chongqing could collaborate on smart technology and sustainable development. Hualong News covered the presentation and speech during the Mayor's forum.

The Computer Science Post in Chongqing followed up on collaboration in high-tech startups from the two cities. iChongqing, provided an opportunity for me to promote Sydney and our smart city digital strategy.

### 3. Seoul

#### 3.1 2019 Seoul Friendship Festival

Seoul Friendship Festival is Seoul Metropolitan Government's largest multicultural event every year and the 2019 Seoul Friendship Festival featured more than 60 friendship and sister cities of Seoul all over the world, who brought performances, food stalls, handcrafts, tourism news, and city and government information to local communities.



SEOUL FRIENDSHIP FESTIVAL

Seoul Mayor Mr Park Won-soon's speech in our CityTalks in May attracted a lot of attention from media and people in Seoul. Therefore, Sydney's attendance in this year's Friendship Festival was seen as a result of Mayor Park's participation.

To take the best advantage of my short stay, I brought a range of Council materials to introduce and promote Sydney to Seoul residents.

Opened at 11am on the day, our booth was one of the most popular. Although a very hot day, many people visited and our materials were all gone within a few hours.

I took this opportunity to talk to many Seoul residents and to introduce them our City in multiple aspects with face-to-face conversations. Our Sustainable Sydney 2030 was the most popular material that generated most of the questions- Seoul people are very Climate conscious and see Sydney as a leader in sustainable development. Our International Education Action Plan was the other popular policy paper as there are more than 31,000 international Korean students studying in Australia and most of them are living and studying in Sydney.

Many people also shared with me their personal connections with Sydney and Australia, which showed the strong people-to-people connections between our two cities.



SYDNEY BOOTH "SOLD OUT"

## 3.2 Courtesy Calls and Meetings

My Courtesy Call with Mayor Park Won-soon was held in Seoul City Hall.

Mayor Park welcomed me and sent his gratitude to the Lord Mayor for inviting him to speak at our CityTalks. He also thanked me and the Lord Mayor for the long lasting support to Sydney's local Korean community and businesses who see Pitt Street's Korean Town as home.

Mayor Park presented me with Honorary Citizenship of Seoul, a recognition of friendship and support to local Korean community in Sydney, and as someone who "has set an extraordinary example of making efforts for social integration among immigrants from Asian countries living in Sydney".

The statement on the Certificate reads "Seoul presented Mr. Kok with honorary Seoul citizenship with the expectation of his continuous efforts in accomplishing social unification for Asian residents



MAYOR PARK EXPLAINING THE E-GOVERNANCE SYSTEM

in Sydney and playing the role of a mediator to broaden exchanges and cooperation between the cities of Seoul and Sydney."

Sydney has a large Korean community and Korean is the third most spoken Asian language in our Local Government Area.

Mayor Park also showed me the E-governance System of Seoul Metropolitan Government in his office.

After this meeting with Mayor Park, I met with Ms Jinah Kim, the Director, and Ms Maria Kim, Senior Manager, International Cooperation Department, Governors Association of Korea. Their office is in charge of all local government's relationships with Australian cities and their representative office in Sydney has been working with the City for years in promoting relationships between Sydney with Korean cities.

## 3.3 Site Visits

### Seoullo 7017

Through the city's policy *New Spots in Seoul*, Seoul has been introducing new spaces in the City since 2017. Seoul 7017 is one of the sites where the 17-meter high overpass of Seoul Station has been



turned into a pedestrian road. The site consists of 17 walking paths that are connected like a net, and takes in the sights of popular places in Seoul such as Seoul Station, Namdaemun Market, and Malli-dong, leading to the center of history, culture, and shopping.

The small gardens called “Sky Gardens” have 228 species and 66 types of 645 pots installed, with automatic irrigation and inductive drainage system. Throughout the path, there are six stages for busking and performers can apply to use free.

### **Cheonggyecheon Stream Recreational Park**

*VISITING SEOULLO 7017*

Cheonggyecheon is a 10.9-kilometre-long, modern public recreation space in downtown Seoul. The massive urban renewal project is on the site of a stream that flowed before the rapid post-war economic development caused it to be covered by transportation infrastructure. The \$900 million project initially attracted much public criticism but, since opening in 2005, has become popular among residents and tourists.

I have also visited the Seoul’s most popular pedestrian street Insadong and the most historic site Gyeongbok Palace.



*WITH MS KIM JINAH IN CHEONGGYECHEON STREAM RECREATIONAL PARK*

## **Item 10**

### **Proposed Schedule of Meetings and Briefings for 2020**

**File No:** S063444

#### **Summary**

This report requests that Council approve the draft schedule for meetings and briefings for 2020.

#### **Recommendation**

It is resolved that Council adopt the draft schedule of meetings and briefings for 2020, as shown at Attachment A to the subject report.

#### **Attachments**

**Attachment A.** Draft Schedule of Meetings and Briefings for 2020

## Background

1. The draft Schedule of Meetings and Briefings for calendar year 2020 (Attachment A) has been prepared on the basis of a three-week meeting cycle (Councillor Briefings, Committees and Council), consistent with the meeting arrangements adopted by Council in previous years. The draft schedule proposes 10 meeting cycles for the calendar year 2020.
2. Section 365 of the Local Government Act 1993 states that "the council is required to meet at least 10 times each year, each time in a different month", with "year" meaning the period from 1 July to the following 30 June (the financial year).
3. To ensure compliance with the provisions of section 365, the draft Schedule of Meetings and Briefings for the calendar year 2020 provides for:
  - (a) five meetings in the first half of 2020 (making a total of 10 meetings for the 2019/20 financial year, inclusive of the five meetings of Council which will have been held in the second half of 2019); and
  - (b) five meetings of Council held in the second half of 2020 (making a total of 10 meetings for the 2020/21 financial year, on the basis that a further five meetings of Council will be scheduled for the first half of 2021).
4. It is noted that:
  - (a) in drafting the schedule, the Local Government General Elections scheduled for 12 September 2020 have been taken into account (with an extraordinary meeting of Council to take place following the Elections);
  - (b) the 2020 Annual Conference of Local Government NSW will be held from 11 October 2020 to 13 October 2020;
  - (c) due to the October public holiday and the Local Government NSW conference, briefings for the October meeting cycle have been scheduled prior to Committee meetings at 11.00am on 19 October 2020; and
  - (d) if considered necessary, additional "tentative" briefings dates, intended to accommodate such matters as external presentations, workshops and other non-meeting agenda items, will be separately distributed to Councillors, following approval of the draft schedule.

## Relevant Legislation

5. Local Government Act 1993, section 365.
6. Local Government (General) Regulation 2005.
7. Part 3 of the City of Sydney Code of Meeting Practice.

**Critical Dates / Time Frames**

8. It would be appropriate for Council to now determine a program of meetings for next year to enable all interested parties to plan their commitments.

**LEANDER KLOHS**

Executive Manager, Office of the Chief Executive Officer

# **Attachment A**

**Draft Schedule of Meetings and Briefings  
for 2020**



## **DRAFT SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2020**

<b>DATE</b>	<b>MEETING</b>
<b>SCHOOL HOLIDAYS – Monday 23 December 2019 to Monday 27 January 2020, inclusive</b>	
MONDAY 27 JANUARY	<ul style="list-style-type: none"><li>• RECESS (Australia Day Public Holiday)</li></ul>
MONDAY 3 FEBRUARY	<ul style="list-style-type: none"><li>• BRIEFINGS</li></ul>
MONDAY 10 FEBRUARY	<ul style="list-style-type: none"><li>• COMMITTEES</li></ul>
MONDAY 17 FEBRUARY	<ul style="list-style-type: none"><li>• COUNCIL</li></ul>
MONDAY 24 FEBRUARY	<ul style="list-style-type: none"><li>• RECESS</li></ul>
MONDAY 2 MARCH	<ul style="list-style-type: none"><li>• BRIEFINGS</li></ul>
MONDAY 9 MARCH	<ul style="list-style-type: none"><li>• COMMITTEES</li></ul>
MONDAY 16 MARCH	<ul style="list-style-type: none"><li>• COUNCIL</li></ul>
MONDAY 23 MARCH	<ul style="list-style-type: none"><li>• BRIEFINGS</li></ul>
MONDAY 30 MARCH	<ul style="list-style-type: none"><li>• COMMITTEES</li></ul>
MONDAY 6 APRIL	<ul style="list-style-type: none"><li>• COUNCIL</li></ul>
FRIDAY 10 APRIL	<ul style="list-style-type: none"><li>• (Good Friday Public Holiday)</li></ul>
<b>SCHOOL HOLIDAYS – Friday 10 April to Friday 24 April 2020, inclusive</b>	
MONDAY 15 APRIL	<ul style="list-style-type: none"><li>• RECESS (Easter Monday Public Holiday)</li></ul>
MONDAY 20 APRIL	<ul style="list-style-type: none"><li>• RECESS</li></ul>
MONDAY 27 APRIL	<ul style="list-style-type: none"><li>• RECESS</li></ul>
MONDAY 4 MAY	<ul style="list-style-type: none"><li>• BRIEFINGS</li></ul>
MONDAY 11 MAY	<ul style="list-style-type: none"><li>• COMMITTEES</li></ul>
MONDAY 18 MAY	<ul style="list-style-type: none"><li>• COUNCIL</li></ul>
MONDAY 25 MAY	<ul style="list-style-type: none"><li>• RECESS</li></ul>

## **DRAFT SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2020**

<b>DATE</b>	<b>MEETING</b>
MONDAY 1 JUNE	<ul style="list-style-type: none"><li>• RECESS</li></ul>
MONDAY 8 JUNE	<ul style="list-style-type: none"><li>• RECESS (Queen's Birthday Public Holiday)</li></ul>
MONDAY 15 JUNE	<ul style="list-style-type: none"><li>• BRIEFINGS</li></ul>
MONDAY 22 JUNE	<ul style="list-style-type: none"><li>• COMMITTEES</li></ul>
MONDAY 29 JUNE	<ul style="list-style-type: none"><li>• COUNCIL</li></ul>
<b>SCHOOL HOLIDAYS - Monday 6 July to Friday 17 July 2020, inclusive</b>	
MONDAY 6 JULY	<ul style="list-style-type: none"><li>• RECESS</li></ul>
MONDAY 13 JULY	<ul style="list-style-type: none"><li>• BRIEFINGS</li></ul>
MONDAY 20 JULY	<ul style="list-style-type: none"><li>• COMMITTEES</li></ul>
MONDAY 27 JULY	<ul style="list-style-type: none"><li>• COUNCIL</li></ul>
MONDAY 3 AUGUST	<ul style="list-style-type: none"><li>• BRIEFINGS</li></ul>
MONDAY 10 AUGUST	<ul style="list-style-type: none"><li>• COMMITTEES</li></ul>
WEDNESDAY 12 AUGUST	<ul style="list-style-type: none"><li>• Start of Caretaker Period (commences 4 weeks prior to the date of an ordinary election - Reg 393B)</li></ul>
MONDAY 17 AUGUST	<ul style="list-style-type: none"><li>• COUNCIL</li></ul>
MONDAY 24 AUGUST	<ul style="list-style-type: none"><li>• RECESS</li></ul>
MONDAY 31 AUGUST	<ul style="list-style-type: none"><li>• RECESS</li></ul>
MONDAY 7 SEPTEMBER	<ul style="list-style-type: none"><li>• RECESS</li></ul>
SATURDAY 12 SEPTEMBER	<ul style="list-style-type: none"><li>• LOCAL GOVERNMENT ELECTIONS</li></ul>
MONDAY 14 SEPTEMBER	<ul style="list-style-type: none"><li>• RECESS</li></ul>
MONDAY 21 SEPTEMBER	<ul style="list-style-type: none"><li>• RECESS</li></ul>

## **DRAFT SCHEDULE OF MEETINGS AND BRIEFINGS FOR 2020**

DATE	MEETING
MONDAY 21 SEPTEMBER – FRIDAY 25 SEPTEMBER	<ul style="list-style-type: none"> <li>• TENTATIVE EXTRAORDINARY COUNCIL (Post Election) / Councillor Induction</li> </ul>
MONDAY 28 SEPTEMBER	<ul style="list-style-type: none"> <li>• RECESS</li> </ul>
<b>SCHOOL HOLIDAYS - Monday 28 September to Friday 9 October 2020, inclusive</b>	
MONDAY 5 OCTOBER	<ul style="list-style-type: none"> <li>• RECESS (Labour Day Public Holiday)</li> </ul>
SUNDAY 11 OCTOBER	<ul style="list-style-type: none"> <li>• LGNSW CONFERENCE</li> </ul>
MONDAY 12 OCTOBER	<ul style="list-style-type: none"> <li>• LGNSW CONFERENCE</li> </ul>
TUESDAY 13 OCTOBER	<ul style="list-style-type: none"> <li>• LGNSW CONFERENCE</li> </ul>
MONDAY 19 OCTOBER	<ul style="list-style-type: none"> <li>• BRIEFINGS (11.00am)</li> </ul>
MONDAY 19 OCTOBER	<ul style="list-style-type: none"> <li>• COMMITTEES</li> </ul>
MONDAY 26 OCTOBER	<ul style="list-style-type: none"> <li>• COUNCIL</li> </ul>
MONDAY 2 NOVEMBER	<ul style="list-style-type: none"> <li>• RECESS</li> </ul>
MONDAY 9 NOVEMBER	<ul style="list-style-type: none"> <li>• BRIEFINGS</li> </ul>
MONDAY 16 NOVEMBER	<ul style="list-style-type: none"> <li>• COMMITTEES</li> </ul>
MONDAY 23 NOVEMBER	<ul style="list-style-type: none"> <li>• COUNCIL</li> </ul>
MONDAY 30 NOVEMBER	<ul style="list-style-type: none"> <li>• BRIEFINGS</li> </ul>
MONDAY 7 DECEMBER	<ul style="list-style-type: none"> <li>• COMMITTEES</li> </ul>
MONDAY 14 DECEMBER	<ul style="list-style-type: none"> <li>• COUNCIL</li> </ul>
MONDAY 21 DECEMBER	<ul style="list-style-type: none"> <li>• RECESS</li> </ul>
<b>SCHOOL HOLIDAYS – Monday 21 December 2020 to Wednesday 27 January 2021, inclusive</b>	

The recess continues until the first Committee meetings of 2021.

## Item 11

### Questions on Notice

#### City of Sydney Road Conditions

1. By Councillor Forster

#### Question

According to media reports earlier this year, the City of Sydney Council had a total of 534 pothole jobs in 2018 with 170 occurring in December 2018 following a severe storm in November, which dumped 100ml of rain on the city in six hours. Another media report indicated that over a period of approximately 60 days from August 2019 the NRMA had received 776 calls in relation to poor road conditions within the City of Sydney local government area.

1. In 2019, to date, how many calls has the City received in relation to potholes in the local government area?
2. Of these calls, how many were related to local roads versus state-owned roads?
3. In 2019, to date, how many pothole jobs have been undertaken on local roads within the local government area?
4. How long is the backlog for fixing potholes and other vehicular and pedestrian related dangers on local roads within the local government area?

S129269

#### Gunyama Park Aquatic and Recreation Centre

2. By Councillor Forster

#### Question

1. When is the Gunyama Park Aquatic and Recreation Centre expected to be opened to the public?
2. What do the Stage Two works involve?
3. When does Stage Two commence?
4. When is Stage Two expected to be completed?

S129269

### **Bicycle Related Works Budget**

3. By Councillor Forster

#### **Question**

The 2019/20 Quarter 1 Capital Works Expenditure Summary identifies a variance of \$16,593,000 for bicycle-related works between the Total Project Budget and the Total Project Forecast.

Can you please explain this variance?

S129269

### **Capital Works Projects Budget Increases**

4. By Councillor Forster

#### **Question**

There are a number of capital works total budget increases between the 2018/19 and 2019/20 Quarter 1 Reviews including:

1. Gunyama Park Aquatic and Recreation Centre: \$100.8 million to \$103.3 million, a \$2.5 million increase (2.5%);
2. The Crescent Lands at Johnston's Creek: \$8.1 million to \$10.9 million, a \$2.8 million increase (35%);
3. Bondi Junction to City Cycleway: \$15.3 million to \$22.9 million, a \$7.6 million increase (50%); and
4. Belmore Park: \$6.4 million to \$10.4 million, a \$4 million increase (62.5%).

What is the reasoning behind the budget increases for each of these capital works projects?

S129269

## Commencement of Live Streaming

5. By Councillor Phelps

### Question

Changes to the legislation in the Model Code of Meeting Practice requires all local governments in NSW to live stream all Council, Committee and other public meetings by December 2019 so Council activities are readily accessible by constituents.

Could the Chief Executive Officer please provide:

1. An update on progress for the commencement of live streaming of council, committee and other public meetings, including expected implementation date.
2. What is the City doing to prepare for its smooth introduction before the statutory deadline? Are any trials taking place?
3. Breakdown of the total cost of equipment implementation and ongoing cost for the City.

S129272

## Construction Timeline for Multi-Purpose Synthetic Field at Crescent Park, Annandale

6. By Councillor Phelps

### Question

At the 28 October 2019 Council meeting, Council approved the commencement of concept designs for a multi-purpose synthetic field at Crescent Park, Annandale, and to investigate the feasibility of modifying the proposed pitch to meet the International Hockey Federation's (FIH) requirements of a Hockey5s pitch in consultation with Glebe Hockey Club.

Could the Chief Executive Officer please provide:

1. A proposed timeline for the multi-purpose synthetic field at Crescent Park, Annandale.
2. When is consultation with the Glebe Hockey Club expected to begin?
3. What is the estimated date of completion?
4. Is it feasible for the City to shift the timeline for the completion of construction to the end of 2020?

S129272

## High Impact Busking Pitt Street Mall

7. By Councillor Phelps

### Question

The recent 2019 Sydney Busking Code still allows for high intensity (including drumming and amplified music) as well as low intensity busking acts on the Southern pitch of Pitt Street Mall, which is directly below the Tower Apartment building which has around 40 apartments directly facing this area.

Could the Chief Executive Officer please advise:

1. The reasons for allowing high intensity (including drumming and amplified music) busking on the southern pitch of Pitt Street Mall.
2. Any community feedback on high intensity (including drumming and amplified music) acts on the southern pitch of Pitt Street Mall.
3. Methods to manage the noise and inconvenience to those in neighbouring apartments to the southern pitch.

S129272

## Waterloo Estate

8. By Councillor Phelps

### Question

It has been announced that the planning responsibility for the development of the Waterloo Estate has been handed back to the City by the NSW State Government. On 4 March 2019, Council held an extraordinary meeting to consider submitting a proposal to the State Government for a more balanced redevelopment of the Waterloo housing estate.

At this meeting, Council agreed to:

- endorse an increase in the ratio of social and affordable housing on this publicly owned site to 50 per cent social housing, 20 per cent affordable housing and 30 per cent private housing to address the urgent need for more social housing in the inner city highlighted in the latest City of Sydney street count which showed an increase in homelessness in our area and to also address the critical shortage of affordable housing for essential workers in the inner city;
- call on the NSW Government to allocate proceeds from the sale of social housing properties within the City of Sydney local government area to the Waterloo Housing Estate redevelopment, including the \$591 million from the sale of social housing at Millers Point and the \$43 million held by the UrbanGrowth Development Corporation in development contributions from the Central Park development in Chippendale for affordable housing that must be spent in the Redfern-Waterloo area; and
- call on the NSW Government to retain public ownership of this land through the use of leasehold provisions.

Could the Chief Executive Officer please advise:

1. How the City will fund the development of the Waterloo Estate?
2. If the City intends to retain public ownership of this land through the use of leasehold provisions, or other arrangements?
3. If the City will retain the increase in the ratio of social and affordable housing on this site to 50 per cent social housing, 20 per cent affordable housing and 30 per cent private housing as voted on by Council on 4 March 2019?
4. If the City intends to use the same development proposal presented to the public on 6 March 2019 by the Director City Planning, Development and Transport?

S129272

### **City of Sydney Library Funding**

9. By Councillor Scott

#### **Question**

1. Broken down by financial year, how much additional funding will the City of Sydney Council receive for public libraries as a result of the Renew our Libraries campaign?
2. Broken down by financial year, please detail what the extra funding be allocated for.
3. Broken down by financial year, please detail which City libraries will receive extra funding, and for what purpose.

S129275

### **City of Sydney Planning Controls**

10. By Councillor Scott

#### **Question**

In February 2019 it was reported that the City of Sydney had lost planning control over 274ha of land.

1. Please detail, broken down by financial year, how much land has been lost (since 2011) or regained.
2. Please detail where this land is located.

S129275



## Community Venue Hire

11. By Councillor Chung

### Question

Referring to each room for hire in City of Sydney Libraries and venues for hire, and referring to each category of hire being commercial, community and student, can the Chief Executive Officer please advise:

1. For each category of hire, how many times have community venues been hired in the City of Sydney libraries network each year since 2014?
2. For each category of hire (commercial, community, student), how much income has the City of Sydney received for each venue?
3. Why it is necessary for users to have \$10 million public liability insurance coverage when hiring a library meeting room?

S129268

## Outsourced Waste Collection

12. By Councillor Scott

### Question

1. Broken down by month, since 2004, please provide data on complaints received with regards to waste collection, comparing rates for areas of the City with outsourced versus in house services.
2. Broken down by year, since 2004, please detail City staffing levels for Waste Collection Services.

S129275

## City Waste Targets

13. By Councillor Scott

### Question

Broken down by year (since 2004), please detail the progress the City is making to achieve its 2021 targets set out in its strategic plan to achieve zero waste by 2030:

- to divert 50% of waste from City parks, streets, and public places away from landfill;
- to divert 70% of waste from City-managed properties away from landfill;
- to divert 80% of construction and demolition waste, generated and managed by City operations, away from landfill;
- to divert 70% of (residential) waste (with a minimum of 35% as source-separated recycling) away from landfill;
- to divert 70% of waste from operating businesses in the local government area away from landfill; and
- to divert 80% of waste from construction and demolition activities in the local government area away from landfill.

Please also provide a comparison, where relevant, between waste managed by City staff and waste managed by outsourced staff (e.g. in the residential waste diversion and any other waste diversion targets where some or all of the work is not undertaken by City staff).

S129275

## City Waste Diversion

14. By Councillor Scott

### Question

Broken down by year (since 2004) how much of the diverted waste is being:

- Recycled?
- Sent to Waste for Energy incinerators?
- Placed in landfill?
- Unknown?

Please also provide a comparison, where relevant, between waste diversions managed by City staff and waste managed by outsourced staff.

S129275

## City Waste Target Funding and Waste Diversion Auditing

15. By Councillor Scott

### Question

1. Broken down by year (since 2017), how much City funding has been allocated to each of the six main priority areas to reach zero waste by 2030?
  - Promote Innovation to avoid waste
  - Improve Recycling
  - Sustainable Design
  - Clean and clear
  - Better data
  - Future treatment solutions

What objectives has the CoS delivered in regards to each of the above priority areas?

2. Has any of the City's waste been allocated to the business case for Cleanaway's proposed waste to energy facility in Western Sydney? If so, how much (per tonne, and percentage), broken down by year?
3. Please explain the mechanisms the City has to control and audit what happens to its waste once it is collected by our outsourced waste provider? Please explain what auditing has been undertaken to date.

S129275

## City Cleansing Staff Wages and Conditions

16. By Councillor Scott

### Question

Please provide a comparison of wages and conditions cleansing staff receive, comparing those employed by the City of Sydney and those employed in equivalent roles by organisations contracted to undertake cleansing and waste for the City of Sydney.

S129275

**Item 12****Supplementary Answers to Previous Questions**

Supplementary Answers to Questions on Notice are as follows:

**Question on Notice – Council 9 September 2019****Neighbourhood Centre Staff**

13. By Councillor Scott

**Question**

Community and Neighbourhood Centres in the City of Sydney provide an invaluable service to some of our most vulnerable residents and have an important place at the heart of our communities.

Can the Chief Executive Officer please provide the number of staff, specifying the roles and contract type of these staff (full-time / part-time / casual), in individual community and neighbourhood centres being operated by the City of Sydney listed by year for the past 10 financial years?

**Answer by the Chief Executive Officer**

This information will take some time to compile. A CEO Update will be provided to Councillors when the information is available.

S129275

**Supplementary Answer****Background**

A Question on Notice was asked by Councillor Scott at the Council Meeting on 9 September 2019 in relation to staffing levels at the City's community facilities. The attached table shows the number of staff for the Customer Service Contact Centre at Town Hall House and counter services at Kings Cross, Glebe and Green Square Customer Service Centres and in the City's libraries and community centres as at end June 2018 and 2019. Also included are Town Hall House-based staff and those not based in a particular centre, but who provide social programs and services to our community.

The total FTE across all services has increased by 16.59 FTE since 2016/17, primarily in Libraries and Learning where the increase in FTE relates to Green Square, Darling Square and Waterloo Libraries. In addition, one staff member was redeployed to City Spaces in 2019/20.

The table below shows a summary of FTE for each business area. With the exception of additional staff required for new, larger libraries, staffing numbers have remained relatively constant across this period:

Section	FTE 2016/17	FTE 2017/18	FTE 2018/19	FTE 2019/20
Libraries and Learning	67.71	68.2	82.7	85.9
Customer Service	52.85	50.25	50.25	50.25
City Spaces	40.85	40.85	40.85	41.85
Social Programs	5	5	5	5
<b>Total</b>	<b>166.41</b>	<b>164.3</b>	<b>178.8</b>	<b>183</b>

A total of 70 to 85 casual staff are also used across the services. Casual staff are used in a variety of ways, including to fill leave vacancies, to cover permanent staff attending training, meetings and workshops and to assist when additional staff are required, for example to deliver events to the community.

### Question on Notice – Council 9 September 2019

#### The City of Sydney and Tertiary Research

15. By Councillor Scott

#### Question

1. What co-contributions to research projects has the City of Sydney made since 2004? Please detail, broken down by year.
2. Please detail whether funds have been committed, or committed and expended, the relevant University or tertiary education provider, and the outcomes (where relevant) for the City and communities.

#### Answer by the Chief Executive Officer

This information will take some time to compile. A CEO Update will be provided to Councillors when the information is available.

S129275

## Supplementary Answer

### Background

At the Council Meeting in September 2019, the following Question on Notice was submitted by Councillor Scott relating to the City of Sydney and tertiary research:

1. What co-contributions to research projects has the City of Sydney made since 2004? Please detail, broken down by year.
2. Please detail whether funds have been committed, or committed and expended, the relevant University or tertiary education provider, and the outcomes (where relevant for the City and communities).

This information has now been compiled and is detailed below:

#### **2005: Dictionary of Sydney**

In 2005, the City of Sydney entered into a five year Linkage Project Agreement for an Australian Research Council grant for a project to research and develop the Dictionary of Sydney. The joint partners in the project were Sydney University, the City of Sydney, State Records NSW, State Library of New South Wales and the University of Technology Sydney.

The City's commitments under the ARC linkage grant were \$95,000 per year for five years and provision of office accommodation and standard office systems as value in kind. All monies were expended.

The Dictionary is an electronic repository of text and multimedia materials that records and celebrates the history of Sydney in an accessible way. The Dictionary's coverage is of the greater Sydney Metropolitan area and includes references to natural forms such as its botany and geology, built forms both present and lost over time, catastrophic natural and human disasters, as well as the triumphs and achievements that have contributed over time to an understanding of the place. It is a forum for education, entertainment and public discussion.

The Dictionary of Sydney website was launched in 2009. The website is still functioning and accessible. [www.dictionaryofsydney.org](http://www.dictionaryofsydney.org). Content is still added to the digital repository, there is an active blog and associated social media channels, and the Dictionary of Sydney has a regular history slot on 2SER breakfast radio. The Dictionary of Sydney Trust was formed in 2006 to provide a governance structure and a life for the history project beyond the ARC linkage grant. All monies from the ARC linkage grant were expended.

#### **2012: Cooperative Research Centre for Low Carbon Living (CRC LCL)**

The City was involved with the Cooperative Research Centre for Low Carbon Living over its seven year term which completed in June 2019. The CRC LCL objective was to drive Australia's built environment sector towards a globally competitive low carbon future.

The research was categorised into the following themes: Integrated Building Systems, Low Carbon Precincts, and Engaged Communities. The City directly participated in multiple programs including a review of BASIX performance, tools to measure and respond to urban heat, advanced building energy diagnostic systems, and distributed energy.

The City's commitments under the CRC grant were \$100,000 cash over two years and provision of in-kind contributions to an equivalent value of \$199,435.

Two notable outcomes of the partnership with the City are the recycled cement road trial <https://www.cityofsydney.nsw.gov.au/vision/better-infrastructure/streets-and-public-places/completed-works/sustainable-concrete-road-trial> and the Cooling Sydney Guide <https://apo.org.au/sites/default/files/resource-files/2019/06/apo-nid246731-1372011.pdf>.

More information about the CRC LCL is available at <http://www.lowcarbonlivingcrc.com.au/>.

### **2012: Chinatown in the Asian Century**

The City engaged in an Australian Research Centre linkage grant with the University of Western Sydney to:

1. provide a large scale analysis of Chinese/Asian commercial culture in Haymarket,
2. conduct an in-depth assessment of the evolution of Chinatown and the broader Haymarket area in its role as a hub for Asian/Australian transnational flows and links,
3. analyse the role of urban design and cultural initiatives in positioning Sydney's Chinatown as a contemporary "Asian" destination for investors, consumers tourists, students, visitors' and
4. evaluate how more traditional Chinese heritage and community interests can be safeguarded in a globalised, multicultural Asian precinct (ie the hybrid character of today's Chinatown).

The City provided \$75,000 cash over three years, plus in-kind support valued at \$100,000 per annum for three years, predominantly in the form of data from the 2006 and 2011 City of Sydney Floor Space and Employment Surveys.

The outcome was a report into the changing nature and current state of "Chinatown", including the linkages between the current population and entities right across Asia.

### **2018: Cooperative Research Centre for Water Sensitive Cities (CRC WSC)**

The CRC WSC is a collaboration of over 80 research, industry and government partners to deliver socio-technical urban water management solutions, education and training programs, and industry engagement to make towns and cities water sensitive. There are challenges of water management in the context of a growing population, ageing infrastructure and a warming climate, while maintaining affordability and equity for Sydney's diverse communities.

The City is providing \$40,500 in cash over three years.

The City is advocating for regulatory and pricing reform in the NSW urban water sector to enable innovation and investment in water recycling and water sensitive urban design. As part of this advocacy, the City hosted the Water Sensitive Sydney Summit in February 2018.

The Summit was informed by CRC WSC research and attended by industry leaders from state and local government, businesses, developers, researchers and industry associations who are also part of the CRC WSC.

**2018: Sydney Food Business Incubator**

The Sydney Food Business indicator is an applied research project funded by an ARC linkage grant with University of Sydney and other partners. The project supports community members to set up food-based businesses in the local area.

The City is providing \$120,000 cash over three years (as at 30 September 2019, \$80,000 of the funding has been acquitted) and \$12,000 value-in-kind per year for three years (starting in financial year 2018/19), in the form of waived venue hire fees. This will fund the part-time use of a community centre with a commercial kitchen. In addition to the City's funding, the University of Sydney successfully secured an Australian Research Council (ARC) Linkage Grant totalling \$423,500.

The FoodLab Sydney website can be found at <https://foodlabsydney.com/>

The pilot project is in progress and at least 90 residents are expected to participate. The program is being promoted across our vulnerable communities and participants will be engaged through the City's networks of housing communities, Aboriginal and Torres Strait Islander communities, and refugee and asylum seeker communities.

The first cohort of eight participants commenced on 5 April 2019 and the second cohort of 10 participants commenced on 26 July 2019. Participants have come to the program through a range of organisations including, Lentil as Anything, Global Sisters, Mission Australia and Settlement Services NSW. The first cohort graduate from the program on 18 October 2019.



## Item 13.1

### Notices of Motion

#### Drought Relief

By Councillor Chung

It is resolved that:

- (A) Council note:
- (i) NSW is experiencing one of the most severe droughts on record, with the Central West, Far West and North West regions the worst affected to date;
  - (ii) following a resolution at the August 2018 Council meeting, the City of Sydney donated \$200,000 to the Country Women's Association Drought Aid Grants;
  - (iii) there have been extreme low inflows (the amount of water entering the river and its storages) – and the past six months have seen the lowest recorded inflows in history. Without imminent inflows, the lack of water will continue to impact water quality and the riverine environment, while curtailing agricultural production;
  - (iv) the drought crisis is having devastating effects on regional and rural communities in NSW and the impacts are being felt in all parts of the regional economy, including retail trade and small businesses; and
  - (v) the NSW Government recently launched a 'Buy Regional' campaign that promotes purchasing Christmas presents from regional retailers. It is an online hub that showcases regional shops and sellers together in one place, to make it easy for shoppers to find the perfect Christmas gift and support regional NSW;
- (B) the City of Sydney be requested to donate \$200,000 to the Country Women's Association of NSW Drought Aid appeal, sourced from the 2019/20 General Contingency fund; and
- (C) the Chief Executive Officer be requested to develop and implement a comprehensive communication plan to inform and advise residents and visitors of how they can assist regional NSW. Such information can include:
- (i) using the City of Sydney's on-line communication channels to encourage City communities to support regional retailers by promoting the 'Buy Regional' Campaign in the lead up to Christmas; and
  - (ii) promoting upcoming events hosted in regional towns in NSW through the City of Sydney What's On website.

S129259

## Item 13.2

### Notices of Motion

#### Alexandria Park Community School Redevelopment

By Councillor Phelps

It is resolved that:

- (A) Council note:
- (i) the forecasted increase in urban density around Alexandria Park School due to development of: Green Square; Elizabeth Street, Redfern; South Eveleigh; and the Waterloo Estate;
  - (ii) the redevelopment of Alexandria Park Community School will accommodate students from Kindergarten to Year 12. The redevelopment will ensure the school can cater for increasing future student enrolments;
  - (iii) the project replaces existing classrooms and provides:
    - (a) new permanent learning spaces;
    - (b) special education learning spaces;
    - (c) special program rooms (high school) for subjects including visual and performing arts, science and metal and woodwork; and
    - (d) new facilities including an administration area, hall, library, gymnasium, multiple sports courts, and play spaces;
  - (iv) construction of the new school is underway and is being staged so that students can continue to attend classes, with a forecasted completion date of 2022;
  - (v) in the NSW Department of Education - School Infrastructure, Alexandria Park Community School November 2019 Project Update, the school and local community were informed that the project will now be delivered in two stages. Stage 1 is the expansion to accommodate 1,000 primary students and 850 secondary students, and Stage 2 will create space for an additional 400 secondary students;
  - (vi) the update states that students will remain in the facilities delivered in Stage 1 during the future construction of Stage 2, with Stage 1 works including the infrastructure which will allow the fourth level to be delivered in the future with minimal operational impact to the school. They have advised that Stage 2 will be delivered once the demographic trends show that the increased student capacity is needed;

- (vii) the Alexandria Park Community School catchment community believes this additional disruption of student life is unnecessary, and with the high rates of development in the area, linear projection trends will not match the realistic population growth resulting in reactionary delivery, as opposed to building for growth; and
  - (viii) the school already accommodates more students than is reported by the NSW Department of Education, which states 455 secondary students - as of November 2019, with the Alexandria Park Community School P&C advising the number is actually around 480;
- (B) the Lord Mayor be requested to write to the Premier, the Hon. Gladys Berejiklian MP, the NSW Minister for Education, the Hon. Sarah Mitchell MP, and the NSW Minister for Planning, the Hon. Rob Stokes MP, requesting a meeting with the Alexandria Residents Action Group (ARAG), and the Alexandria Park Community School P&C to discuss this decision; and
- (C) the Chief Executive Officer be requested to provide ARAG and the Alexandria Park Community School P&C with confirmed or revised demographic projections for the Alexandria Park Community School catchment area, based on the cumulative effect of both expected local development and other major projects, in time for the 11 December 2019 ARAG meeting.

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## Item 13.3

### Notices of Motion

#### Redfern Station Upgrade Consultation

By Councillor Phelps

It is resolved that:

- (A) Council note:
- (i) Transport for NSW recently announced its plan for the proposed upgrade to Redfern Station;
    - (a) this includes station entrances at Marian and Little Eveleigh Streets, a six-metre-wide concourse which will link Marian and Little Eveleigh Streets station entrances, relocation of on-street parking, and reduced traffic through vehicle restrictions; and
    - (b) the chosen proposal rejects concerns raised by residents during community consultation and does not include any of the alternative designs put forward by Reconnect Redfern and Redfern residents;
  - (ii) at the 5 November 2019 Reconnect Redfern meeting, members voted unanimously to reject Transport NSW's proposal;
  - (iii) residents of Little Eveleigh Street, Marion Street and surrounding areas have serious concerns about the impact of Transport for NSW's proposal on:
    - (a) road safety;
    - (b) amenity; and
    - (c) connectivity to other transport modalities;
  - (iv) residents have requested Minister for Transport and Roads, Andrew Constance meet with residents in person to discuss these issues; and
  - (v) on 6 November 2019, Councillor Phelps wrote to the Minister on behalf of residents requesting he meet with them; and
- (B) the Lord Mayor be requested to write to the Minister for Transport and Roads, Andrew Constance and the Premier requesting the Minister meet with residents and representatives of Reconnect Redfern to discuss the proposed upgrade to Redfern Station.

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## Item 13.4

### Notices of Motion

#### Use of City of Sydney Libraries to Tackle Homelessness

By Councillor Scott

It is resolved that:

(A) Council note:

- (i) homelessness is a complex issue with no single solution;
- (ii) the August 2019 Street Count found 254 people sleeping rough, and 592 in crisis and temporary accommodation;
- (iii) the NSW Homelessness Action Plan (HAP) lists education, employment, stable family life, and involvement in the community as key protective factors in preventing homelessness;
- (iv) the City of Sydney is investing \$6.6 million over three years to operate our Homelessness Unit, this includes \$4.2 million funding for services to reduce homelessness through Family and Community Services NSW;
- (v) rough sleeping is a significant portion of the City's homeless population, and currently there are scarce options for services to meet clients in the community in a confidential space. Options currently include parks and pubs, both of which are inappropriate;
- (vi) the City of Sydney's commitment to working in the homelessness space highlights opportunity for partnerships with non-government organisations to grow;
- (vii) libraries are well placed to make an impact by providing education opportunities, and space and occasion for social interaction and community involvement. Libraries allow a place that is safe, out of the elements, free, confidential, and sober for homeless patrons to meet with local non-government services;
- (viii) that San Francisco Public Library hired a full-time social worker in 2009, recognising that libraries are often frequented by homeless populations. Other American cities such as Washington DC, San Jose, Philadelphia, and Salt Lake City all also access social workers in some capacity through their library services; and
- (ix) meeting with clients in a local community space such as a library allows for community connection and confidentiality where these spaces may not otherwise be available for homeless clients;

- (B) the Chief Executive Officer be requested to investigate the feasibility of a City of Sydney Community Centre and Library compact with non-government organisations who provide housing and homelessness support that operate within the City of Sydney to enable access and book private meeting spaces, for free, where available; and
- (C) should this study be feasible, the Chief Executive Officer be requested to investigate and roll out a 12-month trial.

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## Item 13.5

### Notices of Motion

#### Wage Theft

By Councillor Scott

It is resolved that:

- (A) Council note:
  - (i) the increasing number of Australian companies that have been caught underpaying their staff, in some cases by hundreds of millions of dollars; and
  - (ii) that wage theft predominantly affects some of the lowest paid workers in our economy;
- (B) Council:
  - (i) condemn wage theft in all its forms; and
  - (ii) commits to continue to lead by example, ensuring that all City of Sydney staff, contractors and subcontractors are paid correctly with a regular program of auditing compliance for people's wages and conditions; and
- (C) the Chief Executive Officer be requested to report back to the Audit, Risk and Compliance Committee and Councillors, via the CEO Update, on steps the City has taken and will undertake to ensure a wages and conditions audit and reporting program is in place in the City of Sydney.

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## Item 13.6

### Notices of Motion

#### Waste to Energy

By Councillor Scott

It is resolved that:

- (A) Council note:
  - (i) total NSW waste generated per capita rose from 2.42 tonnes to 2.69 tonnes per capita over the three years to 2017-18;
  - (ii) NSW recycling rates (percentage of total waste stream recycled) are flat lining, from 65 per cent in 2016-2017 to 65 per cent in 2017/18; and
  - (iii) overall, the total tonnes of NSW waste disposed into landfill increased by 8 per cent between 2015-16 and 2017-18;
- (B) Council note, under our 'Leave Nothing to Waste Strategy and Action Plan, that the City of Sydney:
  - (i) strongly supports the circular economy;
  - (ii) places a priority on recycling waste before utilising alternatives like waste to energy; and
  - (iii) has a target of 90 percent of waste being diverted from landfill by 2030;
- (C) Council note:
  - (i) that the NSW Government is currently preparing a 20-year Waste Strategy, aimed at providing a long-term vision and road map for reducing waste, driving sustainable recycling markets and improving the waste infrastructure network;
  - (ii) the Minister for Energy and Environment, Matt Kean MP, has expressed the view that there is no social license for a Waste to Energy Plant in the Sydney basin;
  - (iii) the Shadow Minister for Health, Chris Bowen MP, has noted "Another stupid proposal to build a bloody big incinerator in our community, this time at Horsley Park/Eastern Creek. No amount of spin our "clean energy" changes the fact that this is a massive incinerator which will emit fumes right across Western Sydney"; and



- (iv) UNSW Scientia Professor Sahajwalla's comments that "It is not a good idea to burn materials for the purpose of generating energy";
- (D) Council endorse that:
- (i) waste to energy technology is not a sustainable waste management option as it treats waste as a single use commodity;
  - (ii) the City of Sydney will pursue an effective circular economy strategy, prioritising the reduction of waste and, where not possible, a recycling strategy that effectively re-uses waste wherever possible;
  - (iii) waste to energy plants contribute to emissions and are not renewable as they depend on single use waste for fuel; and
  - (iv) waste to energy technology should only be used to meet our targets set out in the City's 'Leave Nothing to Waste Strategy and Action Plan' once all options for reducing waste and recycling waste have been thoroughly examined and exhausted; and
- (E) the Chief Executive Officer be requested to develop stronger targets for waste reduction, and recycling, and bring back to Council an amended "Leave Nothing to Waste Strategy and Action Plan' in early 2020, in order to drive a more sustainable outcome.

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**Item 13.7****Notices of Motion****Reduction of Waste Levies for Ratepayers**

By Councillor Scott

It is resolved that:

- (A) Council note:
  - (i) household incentives for the reduction of waste are possible, via access to smaller waste bins and corresponding household refunds for waste levy charges; and
  - (ii) the City's community education program about waste reduction;
- (B) that the Chief Executive Officer be requested to investigate the feasibility of:
  - (i) a stronger community education program to inform residents about how they can reduce the amount of waste they produce and subsequently their waste charge; and
  - (ii) alternatives for a recognition system for residents who reduce waste; and
- (C) the Chief Executive Officer be requested to report back to Councillors the outcomes of (B) via the CEO Update.

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